



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	GUJARAT RESEARCH SOCIETY'S HANSRAJ JIVANDAS COLLEGE OF EDUCATION
Name of the head of the Institution	Dr. Anita Swami
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02226041192
Mobile no.	9820653125
Registered Email	principal.hjc@gmail.com
Alternate Email	hjcollege@rediffmail.com
Address	HJ College of Education , Khar West , Mumbai
City/Town	Mumbai
State/UT	Maharashtra
Pincode	400052

2. Institutional Status																															
Affiliated / Constituent			Affiliated																												
Type of Institution			Co-education																												
Location			Urban																												
Financial Status			state																												
Name of the IQAC co-ordinator/Director			Dr. Usha Borkar																												
Phone no/Alternate Phone no.			02226044641																												
Mobile no.			9820003265																												
Registered Email			uaborkar@gmail.com																												
Alternate Email			principal.hjc@gmail.com																												
3. Website Address																															
Web-link of the AQAR: (Previous Academic Year)			http://www.hjce.in/wp-content/uploads/2019/08/HJCE-AQAR-2017-18.pdf																												
4. Whether Academic Calendar prepared during the year			Yes																												
if yes,whether it is uploaded in the institutional website: Weblink :			http://www.hjce.in/wp-content/uploads/2021/05/Aacdemic-calender.pdf																												
5. Accrediation Details																															
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B++</td> <td>85-90</td> <td>2004</td> <td>08-Jan-2004</td> <td>07-Jan-2011</td> </tr> <tr> <td>2</td> <td>A</td> <td>3.01</td> <td>2011</td> <td>08-Jan-2011</td> <td>07-Jan-2016</td> </tr> <tr> <td>3</td> <td>A+</td> <td>3.53</td> <td>2017</td> <td>19-Jul-2017</td> <td>18-Jul-2022</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B++	85-90	2004	08-Jan-2004	07-Jan-2011	2	A	3.01	2011	08-Jan-2011	07-Jan-2016	3	A+	3.53	2017	19-Jul-2017	18-Jul-2022
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6. Date of Establishment of IQAC			01-Sep-2003																												
7. Internal Quality Assurance System																															
<table border="1"> <thead> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>						Quality initiatives by IQAC during the year for promoting quality culture																									
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Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Analysis of Feedback	13-May-2019 1	117
Feedback from Parents	11-Jul-2018 1	117
Feedback from Students about services provided by college	19-Apr-2019 1	117
Feedback from Students about individual teachers	18-Apr-2019 1	108
Regular meetings of IQAC	10-Jul-2018 1	150
Regular meetings of IQAC	11-May-2019 1	152
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
HJCE	Post Matric Scholarship	State Government	2019 365	11434
HJCE	1 Day Training PRog on Humar Rights	NHRC	2019 1	50000
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	

? Provided ICT related training to as many teachers from sister concern school as possible.

? Promotion of research through the conduct Workshop on Research Methodology on Social Sciences.

? Journal of H. J. College of Education

? Provide ICT related training through Seven Day long workshop for Developing ICT based resources for differently able learners for Principal and teachers of Lions club BMC school, Khar(West).

? Changes in infrastructure to suit the requirements of Two Year B.Ed programme

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Plan of Action is uploaded as attachment	http://hjce.in/wpcontent/uploads/2021/05/4AnnexureIVPOAATR201819.pdf
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Development Committee	26-Sep-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

19-Jan-2019

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)

? MIS - Management Information System which is under the Dept. of Higher

Technical Education, Government of Maharashtra, (Academic qualifications, inservice improvement in qualifications, information about student teachers with details of caste, religion, results etc., details of Adhaar Card Number (UID), Voters ID Number, PAN Number, Scale, month wise salary details of teaching nonteaching staff, Income Expenditure details of college etc. is to be provided on the website)(URL <http://dhemis.maharashtra.gov.in>) ? Student teachers on Roll on the University of Mumbai Website. (<http://eoffice.mu.ac.in/statistical>) All these three websites and information are monitored and certified through the Nodal Officer appointed at University of Mumbai. Similarly, the HJCE administrative section has guaranteed that ? College profile uploaded on the NCTE website, ? Data uploading on NCTE website for Geographical Information of the College, ? Data for EMonitoring where entire information about the institution is to be uploaded on the NCTE website. This is currently under process. ? HTE Sevaarth which is under the control of Ministry of Finance, Government of Maharashtra for disbursal of regular Salary Grants to Colleges. Regular Salary is uploaded every month, an approval is sought following which the college is issued with a voucher number and only then the college is permitted to submit salary of the next month. ? Admissions under the Director Higher Education, Pune on B.Ed. Admission website. ? Enrollment and Eligibility form are to be filled in by the student teachers on the website of University of Mumbai. ? Examination forms are being filled and submitted on the University website for F.Y.B.Ed. student teachers of 201820 batch from Semester I and S.Y.B.Ed. Student teachers of 201920 batch from Semester III. ? Internal Assessment marks of F.Y.B.Ed. student teachers of 201819 batch from Semester I Semester II and S.Y.B.Ed. Student teachers of 201920 batch from Semester III Semester IV were submitted on line on the University of Mumbai Website.

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college follows the curriculum framework suggested by NCTE 2014. The revision and up gradation of the syllabus is done at the University level, the college has a mechanism for effective, documented curriculum delivery. At the commencement of each academic year, every faculty member provides the students with individual time plans and reading lists for each course which are displayed in the syllabus copy provided to the students. These time plans are adhered to, so that the student can gauge with a degree of clarity, what portion of the curriculum will be delivered within the stipulated time frame. These time plans are also preserved each year as documentation. Besides traditional lectures and seminars, infrastructure for the use of ICT in classrooms, like power point presentations, smart boards and audio-visual support are all available to make the delivery of the curriculum enabling and interesting for the students. Bridge courses in form of content enrichment and language enrichment are held in order to make the curriculum delivery more holistic and effective. Tutorials and brainstorming sessions are held along with mentoring and participative learning encouraged. Experiential learning in the form of school-based internship and field work is made an integral part of the programme. Internal assessment is done transparently with examined scripts with constructive feedback written are shown to students. Inter-personal skills are enhanced through varied workshops by college faculty as well as experts from the field and community. The students are encouraged to enroll for SWAYAM courses so as to enhance their skills and competencies.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate Course in Computers	NIL	06/06/2019	10	Computer skills enable the future teachers to be digitally enhanced.	Computer Operational skills, Skills to use application software such as PowerPoint Excel.
Certificate Course in Yoga	NIL	06/06/2018	10	Yoga is used to enable the teachers to maintain a balance between good physical and mental health	Yoga, meditation, Pranayama and laughter yoga

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	Education	01/08/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	100	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
• 'Classroom Management' By Dr. Vijayam Ravi	06/06/2018	100
• 'Smart Board Technology' by Mr. Wasat Hussain	20/06/2018	100
• 'Transformation Of Self' By Chinmaya Mission	26/06/2018	100
• 'Aesthetic Skill Development' by Pidilite	29/06/2018	100
• 'Safety Issues Of Women' by Khar Police Station	08/03/2019	100
• Cyber Crime-Issues for women' by Mr.Sachin Dedhia	08/03/2019	100
• 'Health Nutrition' by Ms. Radha Doshi	08/03/2019	100
• 'Women Law' By Adv. Usha Andewar	08/03/2019	100
• 'Financial Literacy' By Mr. Vicky Patil	19/03/2019	100
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Internship in Schools	100
BEd	Community Work- through visit to Shantivan, 'Vachan Prerna Divas' Akshaypatra for a 'Basket	100

of Fruits' & Literacy
Awareness programme

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<ul style="list-style-type: none"> The Principal conducts SWOT/SWOC analysis at the end of every year to obtain feedback from the student teachers and the faculty. Staff appraisal by student teachers in written form is a practice followed in the college annually. The Staff Appraisal forms are sorted and given to the concerned staff member who critically analyses the ratings and feedback given by the student teachers and also review the effectiveness of the teaching learning strategies used by them, guidance given for Practicum and feedback strategies used. A consolidated report of the appraisal received is then prepared by the faculty and submitted on the basis of which a confidential report is prepared by the Principal. Teacher educators provide self-appraisal report to the head of the Institution at the end of academic year.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Education	50	150	50
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	50	Nil	8	Nil	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
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	Resources)				
8	8	6	20	14	4
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No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

HJCE believes in providing the student teachers an incredibly supportive environment that enables every student to flourish to the maximum of her/his abilities. To accomplish this, student mentoring is taken up with a missionary's zeal at the institution. • In the beginning of the year the mentor groups are made, and regular meetings are arranged by posting it on the timetable. In the mentor group meetings, the staff and student teachers meet and informally discuss the triumphs, trials and challenges of the student teachers. These meetings are held before the exams, study leave and generally once every week. Difficulties faced by student teachers during various stages of the course like, for lesson planning at the beginning of practice teaching, during class tests, exams, essays, Action Research or difficulty in attending college due to personal problems are addressed in the meetings. This is further shared among the faculty and with the principal. The mentor meetings help student teachers to deal with the academic stress and difficulties at the same time address personal problems with their teachers on a one-to-one basis. • The college has an active counselling cell in collaboration with Disha Child, Adolescent Adult Counselling Centre that renders professional and expert service to student teachers and their families in case of academic and personal problems. • The college has a Buddy system which helps student teachers share, assist and motivate their peers. These collaborations make sailing through a course easy for student teachers when they know they have a 'friend' in the institution to provide all the necessary emotional and moral support.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
100	8	1:13

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
10	8	2	Nil	8

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Shrima Banerjee	Assistant Professor	Trophy and certificate for special contribution as field coordinator towards DLLE, University of Mumbai, February 2019.
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last	Date of declaration of
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			semester-end/ year-end examination	results of semester-end/ year- end examination
BEd	NA	2018-19	03/05/2019	03/08/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Mid Term Assessment and Term end assessment for every course that is clearly spelt out in the syllabus prescribed by University of Mumbai, the college over and above undertakes the following to assure even better preparedness on the part of the student teachers. The below listed tasks were a part of evaluation processes for One Year B.Ed Programmme as well as the current Two Year B.Ed Programme. ? The college conducts twice the number of essays instead of those prescribed by the University of Mumbai to give maximum practice to student teachers in preparing responses to more number of questions. This helps the students to be more comprehensively prepared for the term end examinations conducted University of Mumbai. This practice has been continued for the Two Year B.Ed. programme too. ? Besides the class test that is mandatory mid term assessment, the college conducts preliminary examinations on the same lines as the term end examinations conducted University of Mumbai. This is done as in order to provide extra practice and feel of the final examination to the students. ? The college ensures that students spend almost double the number of prescribed hours for Community work with an intention to serve the community in a better manner and develop the right attitude towards the same. ? As per the NCTE Regulations, 2014 Micro teaching is no longer a part of the Practicum component in the Two Years B.Ed. Programme implemented by University of Mumbai from the academic year 2015-16. The college strongly believes that Microteaching is a strong base to develop and strengthen the teaching competence of the entrants in the teaching profession i.e the student teachers. Hence, the college continues to use Micro teaching technique for developing teaching skills of the student teachers. The college trains and evaluates the students for ten micro skills skills. The college provides opportunity to the students to improve their poor performance in class test so as not to lose an academic year. ? The college depending on the employability needs expressed by the practice teaching schools, informally assesses the career readiness of the students on the basis of the following: ? Leadership ? Ability to work in a team ? Communication skills (written verbal) ? Problem-solving skills ? Strong work ethic ? Technical skills ? Initiative ? Computer skills ? Flexibility/Adaptability ? Interpersonal skills ? Organizational ability ? Strategic planning skills ? Friendly/Outgoing personality ? Entrepreneurial skills/Risk-taker ? Tactfulness ? Creativity The student teacher's development of the above said skills is appreciated and acknowledged by awarding them certificates at the college annual function. The college follows a comprehensive mechanism of feedback which involves communicating of assignment/ evaluation outcomes and strategizing for improving the performance of students based on the same. As per University guidelines the Internal Assessment marks are not revealed to the students. However, the faculty guides students on how to improve their performance and gives constructive feedback.The assessment outcomes of every activity is scrutinized during regular staff meetings with an objective to improve/modify the curriculum transaction such as integration of even more innovative and participatory learning strategies, blended learning, use of social media. The new strategies implemented are then reviewed for its effectiveness in the subsequent staff meetings.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college prepares academic calendar at the beginning of the year in

consultation with all faculty members to ensure the inclusion of all activities to be conducted during the year. The academic calendar is then thoroughly discussed in the staff meeting and approved for implementation. The academic calendar contains the yearly schedule of the college ranging from the list of holidays (National level holidays, state level holidays, local holidays and the institutional holidays), schedule of the college examinations and other forms of evaluation such as Essays. The tentative dates of extension activities, Placements and annual day are also mentioned in the academic calendar. Schedule of other activities such as Parent-teacher meeting, College social and other cultural programmes, college sports etc are also provided in the academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.hjce.in/wp-content/uploads/2021/07/2.6.1-Program-Outcomes-4.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NA	BEd	Education	100	100	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.hjce.in/wp-content/uploads/2021/07/2.7.1-Student-Satisfaction-Survey-SSS-Results-2018-2019.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NIL	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
	Education	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	Nill	Nill	Nill	Nill
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	Nill	Nill	Nill	Nill	Nill
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Education	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Education	2	5.2
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	3
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NILNILNIL	Nill	Nill	2019	Nill	Nill	Nill
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	4	8	Nill	2

Presented papers	4	Nill	Nill	Nill
Resource persons	Nill	Nill	Nill	5
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Community Service at Shantivan, Panvel	Kushtarog Niwaran Samiti at Shantivan, Panvel	3	100
Joy of Giving week	NGOs, Goonj and Anmol	3	100
Akshaypatra for a 'Basket of Fruits'	V. N. Desai, Municipal Hospital, Santacruz-East	3	100
Nill	? Tarun Mitra Mandal, KEM, Wadia Hospital,	3	100
Nill	? Navjyot Foundation, Khar(W),	3	100
Nill	? Andheri Girls Education Society, Andheri(W),	3	100
Nill	? Anuyog School, Khar(W)	3	100
Nill	? Bigger than life, Bandra(W)	3	100
Nill	? Punarvas School, Goregaon (W),	3	100
Community Services of 40 hours each by 100 students	? ADAPT school, Bandra (W),	3	100
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	Nill	Nill	Nill
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Community Service to Shantivan, Panvel	Kushtarog Niwaran Samiti at Shantivan, Panvel	Reaching the unreached	3	100
Akshaypatra for a 'Basket of Fruits'	V. N. Desai, Municipal Hospital, Santacruz-East.	Basket of Fruits is given every month	3	100
Joy of Giving week	NGOs, Goonj and Anmol	Joy of Giving week	3	100
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Research in collaboration with TISS	50	Not required	365
Basic Course in Yoga by Mumbai Yoga Organisation	100	College Development Funds	365
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Semester 2	Annexure VII	18/02/2019	13/03/2019	50
Internship	Sem 4	Annexure VII	03/01/2019	14/02/2019	50
Internship	Semester 3	List of Partnering Schools Uploaded on Institutional Website as ANNEXURE VII	16/07/2018	03/10/2018	50
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers
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			participated under MoUs
Tata Institute of Social Sciences	18/06/2018	Joint research activities, staff exchange, mutual visits to both institutions, student exchange, the exchange of information in the form of publications and journals, reference materials and other results of teaching and research	150
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
725000	321174

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
E-Granthalaya	Partially	3.0	2016

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
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Text Books	2510	207681	245	70136	2755	277817
Reference Books	16025	1259317	169	59962	16194	1319279
e-Books	3135000	5750	313500	5900	3448500	11650
e-Journals	6000	Nill	6000	Nill	12000	Nill
Journals	19	16050	25	55786	44	71836
Digital Database	1	Nill	1	Nill	2	Nill
CD & Video	162	Nill	599	761	761	761
Others(s pecify)	876	13273	15	18821	891	32094
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Principal Dr. Anita Swami All faculty	Digital Launch by Prime Minister Modi ji of the Entrepreneurship Cell and Skill Hub Project at HJ College	Entrepreneurship Cell and Skill Hub Project, under Component 8 of Rashtriya Uchchatar Shiksha Abhiyan (RUSA). RUSA is a Centrally Sponsored Scheme (CSS) under the aegis of Ministry of Human Resource Development, Government of India	03/02/2019
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existin g	36	1	2	4	1	1	1	30	0
Added	0	0	0	0	0	0	0	0	0
Total	36	1	2	4	1	1	1	30	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

29.9 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	NA

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
528500	172054	975370	485553

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>Up gradation of the computer systems is generally done on need basis. To fulfil the emergency demands, individual system up gradation is carried out keeping in mind the need for update, deployment and maintenance of the computers in the institution. Hardware and Software maintenance of computers and accessories are done by Shreeji Systems and Services through renewable Annual Maintenance Contract Laptops and Projectors are maintained through renewable Annual Maintenance Contract The elevator Annual Maintenance Contracts (AMC) is being looked after by the parent body -Gujarat Research Society AMCs for website maintenance by Renaissance Technologies. CCTV, Biometric system Sports equipment is maintained through Annual Maintenance A committee comprising of 4 faculty in coordination with college admin and librarian looks after the up gradation upkeep and availability to students and alumni.</p> <p>http://www.hjce.in</p>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL - Not applied by student	0	Nil
Financial Support from Other Sources			
a) National	Scholarships by State Govt. Government of India	22	137208
b) International	NIL - Students voluntarily did not apply	Nil	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Mentoring	18/06/2018	100	College Faculty

Communication Skills Via Speak Well Club	18/06/2018	100	College Faculty
Personal Counselling	18/06/2018	100	Disha Child, Adolescent and Adult Counselling Centre
Content Enrichment	16/07/2018	100	Alumni, Senior Teachers, Coordinators from various schools Junior colleges
Yoga	18/06/2018	100	Mumbai Yoga Centre
Remedial Coaching	18/06/2018	100	College Faculty
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nill	Not Applicable	Nill	Nill	Nill	Nill
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
<ul style="list-style-type: none"> JML School, Khar AVM Group Of Schools Dubai Scholars Private School, Dubai Jamnabai Narsee School, Juhu 	50	23	<ul style="list-style-type: none"> Vibygor High Children's Academy Dr. Pillai Global Shishuvan Billabong International Chaturbeej Narsee J.D. Sharda 	50	21

- D.G. Khetan School, Kandivli
- Aseema Foundation, Bandra West
- R.N.Poddar School, Santacruz West
- SriSri Ravishankar Vidya Mandir, B

- Janki Devi Public School
- Utpal Sanghvi
- Lilavati Poddar
- Orchid International
- Oberoi International
- JBCN
- Rizvi S

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	16	B.Ed.	Education	IDOL, University of Mumbai	Post-Graduation in different disciplines
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
SET	2
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Gurupurnima Celebrations	College	100
Bhajan Competition	College	100
Independence Day celebrations- Patriotic Song Competition	College	100
Teachers Day Celebration	College	100
Sudoku Competition	College	100
Ganapati Festival- Garland Making	College	100
Navaratri Celebrations (Rangoli,	College	100
Diwali Celebrations at	College	100

Shantivan- Mehendi, Nail Art, Rangoli		
Student Council Elections of F.Y.B.Ed.	College	100
Christmas celebrations - (Candle making competition Carol singing)	College	100
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NIL	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council The elections for the First Year Students were held and the students elected students with leadership qualities as their Student Council. The elected students of the freshly joined F.Y.B.Ed. are as follows- Bhawini Waghela, Dhvani Vira, Fatima Chelladurai, Kinjal Jain, Mansi Mehta, Nisha Dedhia, Pushti Parmar, Rahul Yadav, Vidhi Gala and Vijay Rathod. The activities organized by the Student Council under the leadership of the in charge faculty are as follows • Bhajan Competition • Gurupurnima Celebrations • Independence Day celebrations- Patriotic Song Competition • Gopal Kala- Handi Decoration Competition • Teacher's Day Celebrations • Sudoku Competition • Ganapati Festival- Garland Making Competition • Navaratri Celebrations (Rangoli, Aarti Thali decoration, Traditional Attire, Best dancers of the day.) • Diwali Celebrations at Shantivan- Mehendi, Nail Art, Rangoli • Student Council Elections of F.Y.B.Ed. • Christmas celebrations - (Candle making competition Carol singing) • Convocation Ceremony • Marathi Bhasha Divas • Sports Day • Holi Celebrations- Antakshari Competition • Annual day Farewell • Games • Creative Writing Competition • Photography Competition

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The institution has an Alumni Association 'Kshitij'. The alumni body that comprises of two faculty members arranges the Annual Alumni Meets. At the meets, reunion of the student teachers, exchange of professional growth ideas, innovations, new trends in the field of education take place. During campus interviews, many visiting schools have the alumni of the college on the committee that is in-charge of selecting and recruiting teachers from their almmatar. They also enrol for the various courses offered by the college of IGNOU and IDOL through the distance education mode.

5.4.2 – No. of enrolled Alumni:

817

5.4.3 – Alumni contribution during the year (in Rupees) :

5.4.4 – Meetings/activities organized by Alumni Association :

? Demonstration lessons by the Alumni ? Alumni were a part of Campus Placement ? Alumni were invited to conduct workshop for faculty and students on how to integrate I Pad in teaching and learning ? Felicitation of rank holder Alumni ? Alumni Meet ? Content enrichment sessions were taken by Alumni ? Interaction of the Alumni with current batch students to clarify their doubts and initiate smooth transition of the new students to the course.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution recognizes the abilities of its faculty and believes in decentralization of tasks and transparency. The administration of the college is decentralized. The following administrative structure is maintained in the college and the functioning is with freedom and autonomy. The Management of the institution is the Overall in charge. The Principal leads the institution towards its goals, by planning the activities of the institution, forming committees, delegating powers to the in charges and co in charges of the committees, motivating and encouraging the committees to excel in their tasks, monitoring the progress and evaluating the success of all the tasks and projects. Apart from that the principal communicates all significant information to all the stakeholders and maintains records of all the functions of the institution. Decisions about the budget, maintaining the accounts of all expenditure and preparing the audit report annually with the help of the accountant and the administrative staff is also accomplished by the Principal. The Faculty under the guidance of the Principal is responsible for the academic functioning of the college, by being part of a number of specialized committees that work with a high degree of efficiency with considerable autonomy and initiative. The day to day functioning of each committee / portfolio is handled by two faculty members who on need basis consult the Principal for the actual execution of the activities. The faculty in charge of each committee has to submit to the Principal a term wise written report of the academic and non-academic activities conducted. The written reports are used to review and reflect on the progress and quality of the various institutional activities in alignment with Vision, Mission, Goals and Objectives of the institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	? The entire faculty was involved in syllabus framing committees as members.
Teaching and Learning	? Training students in Reflective practices in the teaching learning process. ? Curricular transaction through innovative methods like Scenario based learning, co-teaching (with expert), games, films, various strategies of co-operative learning,

role-plays, blended learning, flipped classroom. ? Training students in Integration of ICT for lesson planning as well as execution.

Examination and Evaluation

The following practices are carried out in a meticulous manner in order to ensure student teacher's optimum performance in Practicum as well as Theory components:

- Speak Well Class
- Tutorials
- Remedial teaching in groups
- Individual counselling
- Peer teaching
- Drill and practice
- Self-study materials
- Participatory Learning Strategies
- Access to Internet Web Site
- Individual one on one counselling by the faculty and the Principal
- Counselling and individual talk with Parents and family members
- Interaction with Parents during the Parent teacher Meetings
- In-house free professional counselling services
- Buddy System

The college conducts twice the number of essays instead of those prescribed by the University of Mumbai to give maximum practice to student teachers in preparing responses to more number of questions. This helps the students to be more comprehensively prepared for the term end examinations conducted University of Mumbai.

- Besides the class test that is mandatory midterm assessment, the college conducts preliminary examinations on the same lines as the term end examinations conducted University of Mumbai. This is done as in order to provide extra practice and feel of the final examination to the students.

Research and Development

Seven Days ICSSR Sponsored National Workshop on Research Methodology on Social Sciences. Seven Days National Workshop from 13th March 2018 to 19th March 2018 on "Research Methodology in Social sciences" sponsored by Indian Council of Social Science Research, (ICSSR), Western region was conducted by the college. Total 46 participants from diverse areas like Education, Psychology, and Corporate sector participated in this workshop. Experts from research area were invited to be the resource persons for different sessions. Participants were extremely contented with the workshop and had expressed the same in their feedback. Upgraded Psychological Laboratory The

psychological laboratory has been upgraded with latest standardized tests. Journal of H.J. College of Education The research center came up with two regular issues of the journal titled: "HansrajJivandas College's Journal on Futuristic Education", with an ISSN No: 2349-8145, this year. The work for inclusion of the college journal in the UGC list of recognized journals is on. Pre- Ph.D. Course The Research Center of the college conducted Pre-Ph.D. Course on "Research Methodology" as per the guidelines of University Grants Commission (UGC) and the University of Mumbai for the research scholars of the college between 10th March 2018 to 11th May 2018. Recognized Ph.D. Guides from different Universities conducted various sessions spanning over to 144 hours. These sessions provided a thorough insight into the various areas research work to thirteen research scholars who attended the same.

Library, ICT and Physical Infrastructure / Instrumentation

? Smart boards, ? TVs, ? Teaching Aids, ? Lab equipments, ? Podium, ? Camera, ? Sound system, ? Solar Panels, ? Display TV, ? Installation of CCTV in the entire college campus, ? WiFi connectivity in the entire college campus.

Human Resource Management

? Yoga for faculty and support staff
? Counseling session for faculty and support staff ? Faculty development initiatives like Training for Google Apps, MOODLE and integrating I Pad in teaching and learning, I-Smart Understanding Self. ? Deputing staff for various workshops and seminars

Industry Interaction / Collaboration

Collaboration with Department of Educational Technology The college coordinated with Department of Educational Technology, SNDTWU for technology related workshops for the F.Y.B.Ed. and S.Y.B.Ed. student teachers. Department of Educational Technology SNDT Women's University at their campus as well as on the college campus organized and conducted workshop on the use of ICT Resources for Classroom Teaching. Memorandum of Understanding (MOU) with Tata Institute of Social Science (TISS) The college signed a Memorandum of Understanding (MOU) with TISSon 21 November 2017.Memoranda of Understanding (or Co-

operation) set out opportunities for collaboration and positive academic engagement between universities for mutual benefit, without establishing a formal legal relationship between them. They have tremendous potential for co-operation on new or existing academic programmes, the development of joint research activities, staff exchange or mutual visits to both institutions, student exchange, the exchange of information in the form of publications and journals, reference materials and other results of teaching and research, and / or any other activities viewed to be potentially beneficial. In connection with this MOU, the college conducted a research in collaboration with TISS on the topic, "A Study of the Awareness of Human Rights Education among the students of Standard IX in Greater Mumbai."

Admission of Students

? CET Orientation Course was conducted to improve the quality of minority intake ? Efforts were made to reach out to the Gujarati minority community so that the quality and quantity of student applications under minority admissions improve.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	? Implemented a What's App system for dissemination of information including regular notice to all stakeholders. ? Setting up virtual learning system through LMS
Administration	? AISHE i.e. All India Survey of Higher Education which is under the HRD Ministry, New Delhi. (Data of student teachers, academic progress, details of teaching as well as non-teaching staff, accounts, all this is to be updated every year) (URL - http://aishe.nic.in) ? MIS - Management Information System which is under the Dept. of Higher Technical Education, Government of Maharashtra, (Academic qualifications, in-service improvement in qualifications, information about student teachers with details of caste, religion, results etc., details of Adhaar Card Number (UID), Voters ID Number, PAN Number, Scale, month wise salary details of teaching non-teaching staff, Income Expenditure details of college etc. is to be provided on the

website)(URL
[-http://dhemis.maharashtra.gov.in](http://dhemis.maharashtra.gov.in)) ?
 Student teachers on Roll on the
 University of Mumbai Website.
 [\(http://eoffice.mu.ac.in/statistical\)](http://eoffice.mu.ac.in/statistical)
 All these three websites and
 information are monitored and certified
 through the Nodal Officer appointed at
 University of Mumbai. Similarly, the
 HJCE administrative section has
 guaranteed that- ? College profile
 uploaded on the NCTE website, ? Data
 uploading on NCTE website for
 Geographical Information of the
 College, ? Data for E-Monitoring where
 entire information about the
 institution is to be uploaded on the
 NCTE website. This is currently under
 process. ? HTE Sevaarth which is under
 the control of Ministry of Finance,
 Government of Maharashtra for disbursal
 of regular Salary Grants to Colleges.
 Regular Salary is uploaded every month,
 an approval is sought following which
 the college is issued with a voucher
 number and only then the college is
 permitted to submit salary of the next
 month. ? Admissions under the Director
 Higher Education, Pune on B.Ed.
 Admission website. ? Enrollment and
 Eligibility form are to be filled in by
 the student teachers on the website of
 University of Mumbai.

Finance and Accounts

? MIS - Management Information System
 which is under the Dept. of Higher
 Technical Education, Government of
 Maharashtra, (Academic qualifications,
 in-service improvement in
 qualifications, information about
 student teachers with details of caste,
 religion, results etc., details of
 Adhaar Card Number (UID), Voters ID
 Number, PAN Number, Scale, month wise
 salary details of teaching non-teaching
 staff, Income Expenditure details of
 college etc. is to be provided on the
 website)(URL
[-http://dhemis.maharashtra.gov.in](http://dhemis.maharashtra.gov.in))

Student Admission and Support

? Admissions are centralised and
 conducted under the Director Higher
 Education, Pune on B.Ed. Admission
 website by the CET Cell and Admission
 Regulatory Authority

Examination

? Examination forms are being filled
 and submitted on the University website
 for F.Y.B.Ed. student teachers of
 2018-19 batch from Semester I and

S.Y.B.Ed. Student teachers of 2018-20 batch from Semester III. ? Internal Assessment marks of F.Y.B.Ed. student teachers of 2018-19 batch from Semester I Semester II and S.Y.B.Ed. Student teachers of 2018-20 batch from Semester III Semester IV were submitted on line on the University of Mumbai Website.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	NIL	Nill	Nill	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Yoga and Meditation sessions	Participation in workshops training sessions organised by Joint Director's office	18/06/2018	30/03/2019	9	7
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	Nill	Nill	Nill	Nill
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
10	10	7	7

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
NIL	Loan Facility	Installment Facility

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The accounts of the college are audited regularly. The college has Statutory Auditors who conduct audit on quarterly basis which involves scrutiny of fees, vouchers, cash book, ledger and grants received disbursement of funds, salary payment, payment of allowances such as DA, HRA, CLA, and TA payments made to the staff as per Government Resolution and other expenditure incurred. There is no pending audit, objection raised or dropped. The auditors also check various circulars and important Government Resolution pertaining to accounts and arrears, bills, UGC grants and utilization certificates in order to ensure complete transparency in the financial procedures followed in the institution

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grants received in Rs.	Purpose
Gujarat Research Society	3146802	To manage non-salary expenses
No file uploaded.		

6.4.3 – Total corpus fund generated

1200000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University of Mumbai	Yes	IQAC, College Development Committee
Administrative	Yes	Joint Director's Office, Mumbai, Government Auditors	Yes	Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

? Families of the students support in setting up Annapurna Yojana stalls. ? Meeting with Parents of FYBED students ? Providing valuable suggestion for development of the institution

6.5.3 – Development programmes for support staff (at least three)

? Yoga and Meditation sessions ? Participation in workshops training sessions organised by Joint Director's office ? Free of cost professional Counselling services for the support staff and their families ? Rendering financial support for medical treatment of support staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Completed the process of Academic Audit, Applied for Autonomy on having

fulfilled all requisite criteria, Applied for Recognition and Grants from RUSA under component 2

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Regular meetings of IQAC	10/07/2018	10/07/2018	12/05/2019	17
2019	Feedback from Students about individual teachers	18/04/2019	Nil	Nil	110
Nil	Feedback from Students about services provided by college	19/04/2019	Nil	Nil	117
Nil	Feedback from Parents	11/07/2018	Nil	Nil	100
Nil	Analysis of Feedback	12/05/2019	Nil	Nil	17
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
One day Training Programme on Human Rights Education for the Principals, Supervisors, Coordinators, Student Teachers in Greater Mumbai.	13/12/2018	13/12/2018	37	6

? 'Cybercrime' a talk by Sachin Dedhia, certified Ethical Hacker to create awareness about the cyber-crimes against people and women in particular and measures to protect one self.	08/03/2019	08/03/2019	97	2
? Session on 'Law and Women' by Advocate Usha Andewar	08/03/2019	08/03/2019	97	2
? A talk on 'Nutrition and Women' by Smt. Radha Joshi	08/03/2019	08/03/2019	97	2
? An interactive talk of the Officers of Khar Police Station on Women's Safety Issues.	08/03/2019	08/03/2019	97	2
? Performance of a Street Play on the theme of Constitutional rights of women in the neighbourhood.	08/03/2019	08/03/2019	97	2

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
? Terrace Gardening in College premises ? 'Gift a Plant' initiative with all Practice Teaching Schools ? Installation of Solar Panels ? Environmental Audit conducted in the college ? Recycling wet waste and using it for the plants on the terrace garden.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	116
Provision for lift	Yes	116
Ramp/Rails	Yes	116

Braille Software/facilities	Yes	Nil
Rest Rooms	Yes	116
Scribes for examination	No	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	15	15	07/10/2019	3	Community Welfare Services	Various issues of social concern	110

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct	18/06/2018	The code of conduct is circulated to various stakeholders via circulars and notices which are prominently displayed on the college notice board and institutional website.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day Celebrations	15/08/2018	15/08/2018	100
Republic Day Celebrations	26/01/2019	26/01/2019	100
Celebrations of festivals of different religions such as Diwali, Eid, Christmas, Parsi New Year	18/06/2018	31/03/2019	100
Marathi Bhasha Divas	27/02/2019	27/02/2019	100

No file uploaded.

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

? Terrace Gardening in College premises

? 'Gift a Plant' initiative with all Practice Teaching Schools

? Installation of Solar Panels and LED lights in the college campus

? Environmental Audit conducted in the college

? Recycling wet waste and using it for the plants on the terrace garden.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best PRactices are as enumerated in Annexure IX

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.hjce.in/wp-content/uploads/2021/07/7.2.1-Best-Practices-2018-2019.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Gujarat Research Society established Hansraj Jivandas College of Education (HJCE) in 1969 under the leadership of Dr. Madhuri Shah, nationally and internationally acclaimed educationist and ex-Chairperson of UGC. The present President of the Gujarat Research Society, Smt. Kallolini Hazarat, a multifaceted personality, has facilitated to further accentuate the college activities. A recognized Gujarati Linguistic Minority institution, HJCE is non-sectarian in all aspects of its functioning. The college is 100 aided by the State Government, permanently affiliated to the University of Mumbai since 1983 and recognized by UGC under Section 2[f] and 12[b] of the UGC Act of 1956. The strength of the college is 100 student teachers (F.Y.B.Ed. and S.Y.B.Ed. together) of which almost 90 are females. As a result of the hard and dedicated work of the dynamic Principal and eight highly qualified teacher educators the college is ranked among the top B.Ed. colleges of Mumbai city. The college is bustling today with academic activities- Ph.D. Research Center, a Study Centre for M.A [EDU], IGNOU Study Center, Certificate course in Human Rights, Certificate course in Cooperative Learning Strategies, Career Counseling Cell, Computer and English speaking classes for students. The College embarks upon research projects of UGC, UNIVERSITY OF MUMBAI, and ICSSR and has tie-ups with reputed institutions like NHRC, SHRC, SNDT WOMEN'S UNIVERSITY, IIT (Mumbai), YCMOU, NACO, UNICEF, UNFPA and numerous NGOs and GOs working for children, women and the deprived section of the society. Globalization has profoundly transformed the functioning of the world institutions. Producing new knowledge and investing in the production of competent manpower is the goal of any institution in the present global era. The globalization value system encompassing values such as democracy, human rights, tolerance, need to be emphasized in the educational transaction. Globalization needs a "solid basis of values", the "spiritual capital" and "human capital" that need to be linked. As a teacher training college the onus of developing a sound value system along with skills among the student teachers for the present globalized era is tremendous. India being a great country encompassing diversities and pluralities it becomes imperative to inculcate a value system commensurate with India's social, cultural, economic and environmental realities among the younger generation. This can be realized only if the teacher education colleges take the initiative. The institution is fully alive to this responsibility and aligns its curriculum transaction with the core values specified by NAAC.

Provide the weblink of the institution

<http://www.hjce.in/>

8.Future Plans of Actions for Next Academic Year

The Institution has been striving continuously in many ways to and plans to continue its contribution in the field of Education, Research and Teacher Education in particular. The institution contributes to National Development by empowering the student teachers through quality teacher education programmes leading to qualified expert human resource. There are provisions for guidance cell, post-graduation programmes, doctoral research and certificate courses. The institution has Center of Innovation, which promotes research skills among the faculty and student teachers. There is ample focus on Intellectual capital development through promotion of ICT, publications and innovative teaching learning processes. In order to foster global competencies among student teachers the institution gives thrust on ICT enabled teaching learning strategies as well as development of soft skills among the student teachers. Student teachers are exposed to national seminars, workshops, symposia, and special lectures and also provided practical training through field visits, action research, and assignments. The institution inculcates a value system with thrust on culture, heritage, national integrity, patriotism, communal harmony, religious tolerance, universal brotherhood, environmental protection, dignity of labour, community participation, human rights, scientific temper through suitable topics in curricula, extension and community activities, celebration of national festivals, Care and Share activities, morning assembly and other programmes. An ICT culture pervades the institution. ICT is used in teaching, learning, evaluation and administration. Student teachers are provided advanced training in Computers, web surfing, photo shop and web designing to prepare CAI packages. The institution is deeply committed to develop itself as an institution of excellence. The institution has established IQAC cell, implemented TQM strategies and has set up linkage with international, national and state agencies. The institution conducts Quality oriented seminar/workshop. Eminent speakers and public personalities are invited to share their expertise. The institution has a symbiotic relation with the schools, community and other stakeholders. The institution has made a deep impact on teacher education in Mumbai and in keeping with its quest for excellence has volunteered to be assessed for reaccreditation (3rd Cycle) so as to recognize its own strength and challenges for quality education.