



## **YEARLY STATUS REPORT - 2020-2021**

### **Part A**

#### **Data of the Institution**

<b>1.Name of the Institution</b>	<b>HANSRAJ JIVANDAS COLLEGE OF EDUCATION</b>
• Name of the Head of the institution	<b>DR. ANITA SWAMI</b>
• Designation	<b>PRINCIPAL</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone No. of the Principal	<b>02226041192</b>
• Alternate phone No.	<b>02226044641</b>
• Mobile No. (Principal)	<b>9820653125</b>
• Registered e-mail ID (Principal)	<b>principal.hjc@gmail.com</b>
• Address	<b>Dr. Madhuri Shah Campus, R. K. Mission Marg,</b>
• City/Town	<b>Khar West, Mumbai</b>
• State/UT	<b>Maharashtra</b>
• Pin Code	<b>400052</b>
<b>2.Institutional status</b>	
• Autonomous Status (Provide the date of conferment of Autonomy)	<b>26/02/2019</b>
• Type of Institution	<b>Co-education</b>
• Location	<b>Urban</b>

• Financial Status	Grants-in aid				
• Name of the IQAC Co-ordinator/Director	Dr. Usha a. Borkar				
• Phone No.	02226044641				
• Mobile No:	9820003265				
• IQAC e-mail ID	hjcollege@rediffmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	<a href="http://hjce.in/wp-content/uploads/2022/01/AQAR-REPROT-19-20.pdf">http://hjce.in/wp-content/uploads/2022/01/AQAR-REPROT-19-20.pdf</a>				
4.Was the Academic Calendar prepared for that year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://hjce.in/igac-2/academic-calendar/">https://hjce.in/igac-2/academic-calendar/</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	87	2004	08/01/2004	07/01/2011
Cycle 2	A	3.01	2011	08/01/2011	07/01/2017
Cycle 3	A+	3.53	2017	19/07/2017	31/12/2024
6.Date of Establishment of IQAC			01/09/2003		
7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?					

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Social Welfare Department	Post Matric Scholarship	State Government	11/11/2021	64834
UGC	Autonomous Status	UGC	26/02/2019	900000
MHRD	Quality for Excellence in Autonomous Colleges	RUSA	14/12/2019	25000000

**8. Provide details regarding the composition of the IQAC:**

<ul style="list-style-type: none"> <li>Upload the latest notification regarding the composition of the IQAC by the HEI</li> </ul>	<a href="#">View File</a>	
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**9. No. of IQAC meetings held during the year**

**2**

<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	

**10. Did IQAC receive funding from any funding agency to support its activities during the year?**

**No**

<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
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**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

STRENGTHENING COLLABORATIONS WITH INTERNATIONAL AND NATIONAL RANKING INSTITUTIONS

STRENGTHENING INSTITUTIONAL SOCIAL RESPONSIBILITY

STUDENT EMPOWERMENT THROUGH PARTICIPATION AND TRAINING

FACULTY EMPOWERMENT WITH PERSPECTIVE OF CHANGING SCENARIO

BUILDING NATIONAL AND GLOBAL VALUE SYSTEMS

**12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:**

NAAC

Plan of Action	Achievements/Outcomes
<p>(i) Curricular Aspects • To carry on with the functioning of the enhanced curriculum of the B.Ed. under Autonomy and • To continue the curriculum transaction in line with the needs of the student teachers and the global society. All the above to be continued in online mode. For the current academic year, the college proposes the following: ? To organize collaborative online workshops and webinars with a view to enhance the teacher education curriculum in various areas like Environment, Information and Communication Technology, etc. ? To organize several short and interesting workshops, seminars and courses to provide wide scope of understanding to the students. ? To train student-teachers for technological practices which is of great significance during lockdown</p>	<p>The college follows the curriculum framework suggested by NCTE 2014. The revision and up gradation of the syllabus was done at the University level prior to the academic year 2020-2021. The college received Autonomy from January 2019. Following this the college initiated 10% changes in the curriculum. For this the Syllabus Committee in consultation with the principal, identified experts from different colleges of education and invited them to suggest modifications in the existing curriculum. • During the COVID -19 Pandemic, the entire curriculum transaction shifted to online mode. This included both the theory as well as practicum. The entire theory syllabus was transacted as it is. There were some modifications initiated in the Practicum. The internship was done in online mode. In the first Academic Council meeting, the activities proposed for Internship of Semester III were- 20 lessons such that -15 lessons in Pedagogy-1, 2 Theme based lessons, 3 Co teaching lessons with school teachers and 5 lessons in Pedagogy 2. • In the online mode it has been planned to take the Practice Teaching lessons in three ways a) Live simulated lessons (10 in number) (b) Students giving their lessons in school in the presence of teachers of the school (5 in number) and (c)</p>

	<p>Recorded lessons (5 in number).</p> <p>The rationale behind this is that students should be trained to give their lessons in online mode in the current scenario. Moreover, during the recruitment of the previous batch in the lockdown period, the schools wanted the students to record their demonstration lessons and send them, and fortunately some recruitments have taken place on the basis of these recordings. In addition, students need to have the experience of teaching in the face-to-face mode when situations normalise and the lockdown ends, so we also propose to have 3 Co teaching either with their peers, or with alumni or teachers in the school, as team teaching. With the networking that the college has with the principals and co coordinators of different schools this can be achieved without much difficulty. The aforesaid was unanimously accepted in the Academic Council meeting conducted on 7 November 2020.</p>
<p>(ii) Teaching, Learning and Evaluation Teaching, learning and evaluation are the three vital processes in a teacher education programme. For the current academic year, the college proposes the following:</p> <ul style="list-style-type: none"> <li>• To cater to diverse needs of students through varied services</li> <li>• To cater to students' needs by strengthening our Tutorial and Remedial program through Speak Well Club &amp; Language Lab activities, Mentor group.</li> <li>• To</li> </ul>	<p>Theoretical and Practical inputs related to the syllabi were delivered through various sources - Faculty, Guest Lectures, Seminars and Workshops, training programmes, Community programmes. All these due to COVID -19 scenario were conducted in Online Mode Due to COVID -19 Pandemic, the entire curriculum transaction was shifted to ONLINE mode using the ZOOM Platform. All the aforesaid activities were conducted in</p>

bring in innovative practices in practice teaching. • To strengthen reflective practices among student teachers on their practice lessons and other learning on the field. • To extend and strengthen the student teachers' content knowledge and interest in their methods through club activities and content enrichment programs. • To motivate teacher educators to experiment with interactive, participatory and innovative practices in the transaction of curriculum. • To bring in an element of novelty and flexibility in assessment and evaluation through small initiatives like peer assessments. • To integrate ICT in curriculum transaction, the overall working of the institution and feedback mechanism. • To strengthen the use of ICT in assessment, evaluation processes and delivery of instruction. The college plans to identify and implement good practices for enhanced teaching, learning and evaluation processes. We propose the following small steps: • For every course, attempt should be made to transact one subunit through flipped classroom. • Provide opportunities to students for field experiences related to the syllabus. • For every course, one unit/subunit be assigned for self-study. The instructional material for this will be made available in the library as well as in digital format. This unit should be evaluated. • The college

online mode. The subsequent report has all the details of the varied activities conducted. Workshops/Lectures on ONLINE Mode Workshops/Lectures were conducted during the year on the following topics: Outside experts Outside experts Developing ICT Skills ? 'Use of ZOOM for Online Teaching -Learning/Creating Multimedia Presentation using Android/Create GIF Animations/Create Learning Resources Using Canva-Mr. Pankaj Patil. ? 'Creation of Interactive Videos' by Dr. Rekha Chavan, Assistant Professor, Department of Education, SNDTWU Capacity Building Programme for Students A series of sessions were conducted by Mr. Bipin Wadhwa, Life Coach and his team under themes as given below: ? 'Being Great and Inspiring Teachers' -Bipin Wadhwa & Ms. Sushma Banthia ? Empowering Teachers: Our Value-Choice or Chance- 'Shaping our Careers' Part 1 and 2- Mr. Bipin Wadhwa and Mr. Vishwanath Gurlhosur. ? 'The Art and Science of Engagement Part 1 and 2 by Bipin Wadhwa & Ms. Sushma Banthia. ? 'Remarkable Me' by Mr. Bipin Wadhwa & Mr. Anirban Roy Choudhury ? 'Ready for the new Generation' By Mr. Bipin Wadhwa & Mr. Anirban Roy Choudhury. A Series of lectures were arranged by the Entrepreneurship, Employability & Career Hub ? "2021 Transition from Knowledge workers to Perspective makersPart-1 and II" By Mr. Guruprasad Shivakamat. ?



<p>envisages enriched staff development programs for capacity building in varied areas. • Strengthen evaluation of teachers through self-appraisals and student feedback. • To set up repository of institutional study materials</p>	<p>'Personal Branding and be Career Ready' by Pallavi Sakharkar. ? Online Training by Mr. Mahendra Kumar Gupta under the following themes. "Developing Entrepreneurship Skills-Ideas to be Valued" "Innovation and Entrepreneurship Ecosystem" "Entrepreneurial Teacher" ? 'Marketing Strategies'-Mr. Agraj Sharma. ?</p>
<p>(iii) Research Consultancy and Extension For the current academic year, the college proposes the following to further strengthen its Research Cell: • Create interest in research by conducting interesting paper reading sessions by researchers. • Provide a platform to research scholars to showcase as well as publish their research work. • Initiate interesting best practices to encourage reading habits and critical thinking and sharing of ideas of educational/research significance. • Invite experts to update teacher educators on emerging trends and significant issues pertaining to research. • The college will make continuous efforts to obtain research grants from funding agencies like UGC, ICSSR, University, etc. by encouraging faculty to take up research projects both minor and major. • Encourage faculty to engage in consultancy services pertaining to research. • Encourage faculty to extend their research expertise to train schoolteachers in conducting minor action</p>	<p>The Research Centre of the college organized various activities for its registered Ph.D. Scholars, faculty of the college as well as student teachers which are as follows: using the online mode Zoom Platform 1)Capacity Building Programme and Pre Ph.D. course on 'Research Methodology in Social Sciences' was organized for the Ph.D. scholars by HJCE Centre for Innovation under the aegis of RUSA from 22 May to 29 May,2021. ? 22 May 2021- Research Question, Objectives &amp; Hypotheses by Prof. (Dr.) Shefali Pandya, Head Department of Education, University of Mumbai ? 24 May,2021- Research Proposal by Dr.Sunita Magre, Department of Education, University of Mumbai ? 25 May,2021- Qualitative Research Method by Dr. Sybil Thomas Associate Professor, Department of Education, University of Mumbai ? 27 May,2021- Review of Related Literature &amp; Variables by Dr. Ashwini Halbe-Karwande Assistant Professor, Department of Education, University of Mumbai ? 28 May,2021-Tool Construction- Validity,</p>



researches. • Enhance the infrastructural facilities like ICT, reading room, and library, scanning facilities to research scholars of the college. • To explore opportunities for publishing an online research journal. • To recognize outstanding Action Research Projects and also publish the abstracts for dissemination. • To establish linkages with reputed national and international organizations working in the area of education and research. • Identify possibilities for extension activities, some of which may be: • Conduct women education programs within the vicinity. • Conduct English language enhancement programs for socially disadvantaged groups. • Collaborate with NGOs & hospitals working for women empowerment and socially disadvantaged groups. • Disseminate information about career options to school students. • Sensitizing general public about social issues through street plays, rallies, etc.

Reliability & Standardization by Prof (Dr.) Pradnya Wakpainjan Head, Department of Education, SNDTWU ? 29 May, 2021 Descriptive and Inferential Data Analysis by Dr. Madhukar H. Dalvi Assistant Professor, Nagindas Khandwala College 2) National Level Intercollegiate On-Line Research Meet National Level Intercollegiate On-Line Research Meet was conducted in the form of Research Paper competitions for students of faculty other than Teacher Education in September 2020 by the 'The Center for Innovation' of the college under the aegis of RUSA. The results were declared and certificates were awarded for the same. 3) Major Institutional Research The process of data collection has been completed last year and the final processes are ongoing. 4) Major Research funded by RUSA All the faculty members have undertaken major research projects on themes related to their areas of interest and expertise under the RUSA Scheme. AT THE SERVICE OF THE COMMUNITY IN THE ONLINE MODE... Community is a compulsory activity of all the four semesters and students engaged in community service in the online mode. A glimpse of the community support work done in the past year: Online Community Work Activities: The college collaborated with 'i-volunteer' a social enterprise and a virtual platform providing opportunities to work with various NGOs by connecting with over 350 organisations in India

and promoting volunteering, with the mission to bring volunteers and organizations together to share time, skills, and passion to promote India's social development. Our students registered themselves on i-Volunteer and selected the online community work projects according to their skills. Some of the projects taken up by our students are as follows: ? "Tell A Story!", "Once Upon a Time", "All Virus and No Work... Makes A Virus Happy" ? Daan Utsav: Basket of Hope ? Yoga for Fit India ? Teaching NGO Staff - Spoken English ? Talking About Cancer. ? Seva Mela- Newspaper Bag Making ? Tutor 9th To 12th Grade Students (Spark A Change) ? Do A Good Deed- Cook A Meal for Poor ? Let's Hear and Talk About Goodness All Around Us ? Thankyou Letter to Frontline Workers ? World Art Day-Teach A Skill to A Child Donations: By adhering to all safety and hygiene measures, our college students donated money to needy and various NGOs. They also started relief services by distribution of essential kits to the needy, providing meals, packed grocery kits and hand sanitizers to the marginalised. Mask Making, Distribution and Awareness Drive The students prepared masks from pure cotton cloth and distributed them in their neighbourhood providing instructions for their use and disposal. REACHING THE UNREACHED... Extension Work: The Department of Lifelong Learning and Extension [DLLE] promotes a

meaningful and sustained rapport between the Universities and the community and offers training to all the enrolled students and Extension work teachers and flexible Continuing Education opportunities. Activities conducted by the Extension Cell are as follows: ? Survey projects undertaken As every year, this year too, the college opted for the following four projects- Survey of Status of Women (SWS), Anna Poorna Yojana (APY), Career project (CP) and Population Education Club (PEC).

2) Mahatma Gandhi National Council for Rural Education (MGNCRE) MHRD, Government of India started the initiative - Mahatma Gandhi National Council for Rural Education (MGNCRE) with the objective of promoting Social Entrepreneurship among Higher Education Institutions in Districts of States covering colleges of India. Our college enrolled for the initiative by filling the nomination form and received the following recognition for the work done.

Recognitions received at National Level ? A Recognized SES-REC Institution On 2 September, 2020 the College was as a recognized Social Entrepreneurship, Swachhata and Rural Engagement Cell (SES-REC) Institution. The college has received the honour, as it has successfully framed the SES-REC Action Plan for improving facilities in the campus and the community in the areas of Sanitation & Hygiene, Waste Management, Energy Conservation

and Greenery along with observation of three environment, entrepreneurship and community engagement related days to inculcate in faculty, students and community, the practice of mentoring, social Responsibility, Swachata and Care for Environment and Resources. ? Recognized (VENTEL) Action Plan Institution, On 14 October, 2020 the College received the honor of being a Recognized Vocational Education Nai Talim Experiential Learning (VENTEL) Action Plan Institution, for vocational education (Productive Work with Economic Value), Self -Reliance, Swachhata & Health and community and Field Engagement along with the observation of three VENTEL days to inculcate in faculty, students and community, the Culture and Values promoted by Gandhiji's Nai Talim. ? 'One District One Champion Award'-SAP 2020-21 In the month of May,2021 the college received the 'One District One Champion Award'-SAP 2020-21 in recognition of its contribution to Swacchhta and has received a cash Prize of Rs.5000/-, a certificate and appeared in the All-India list of Green Champions under the location of Suburban Mumbai. The College participated in the Swachhta Action Plan (SAP) Campus Initiative by nominating itself along with the relevant supporting documents. ? National Level Action Research Competition Under the Social Entrepreneurship and Swacchta Rural Engagement Cell (SES REC)

the college participated in the Action Research Competition which was conducted in the college for all the students and three best Action Plan Projects were selected for the cluster level competitions viz. i)Mask Making and Safe Disposal ii) Developing Social Entrepreneurial Skills through Theme Based Pedagogy iii) Sensitization Towards Zero Littering. Institutions from all over the country participated in the competition and out of 250 projects the Action Research Project on Mask Making and Safe Disposal got selected at National level and is among 27 selected projects. Webinars conducted by the DLLE Cell under the Aegis of RUSA ? 'Entrepreneurship and Swachhata' an online workshop by Ms. Tuti Sandhya, Resource Person, MGNCRE was organised by Social Entrepreneurship, Swachhata and Rural Engagement Cell (SES-REC) of the college on 12 October 2020. Online Capacity Building Program on 'Development of 21st Century Skills for students of Rural Milieu' from 17th May to 22nd May 2020. ? Day 1 and 2-(16 and 17 May 2021) - 'Communication Skills' -Resource person-Mr. Sumit Bhardwaj, expert in the Psychology field and Life Coach. ? Day 3 and 4- 19 and 20 May,2021- 'Personality Development Skills'-Resource person- Mrs. Sumita Mendiratta, Clinical Psychologist. ? Day 5 and 6- 25 and 26 May,2021- 'Management Skills' -Resource person- Mr. Agraj Sharma,



	Marketing Consultant
<p>(iv) Infrastructure and Learning Resources • Being nearly a 50-year-old institution, the college infrastructure is more or less in place. However, with the emergence of IT and newer requirements in teacher education, an overhaul of existing infrastructure is required. For the current academic year, the college proposes the following: • Making the campus green by installing solar panels. • Repair and maintenance of the entire campus especially with reference to - • Toilet facilities for both boys and girls • Spruce up the girls and boys common rooms • Develop method rooms as resource rooms, language laboratory and mathematics laboratory • Upgrade the Psychology lab and ET cell • Create comfortable learning environment for students including smart boards and air conditioners. • Create comfortable working environment for the staff • Provision for safe and hygienic water facilities • Developing of terrace garden • Sound systems, free Wi-Fi facilities, etc. • Firefighting facilities • ICT resources -Revamping the computer room including installation of new computers • Introduce learning management systems in the college</p>	<p>Online Campus Placement Drive Covid 19 Pandemic severely affected the job prospects of the student teachers. Despite the grim situation, HJCE Placement Committee collaborated with several schools and conducted Online Campus Orientation Programme for the S.Y.B.Ed. students. The activities of the Placement Drive are as follows: • Online Campus Placement Orientation with the following Schools ? Golden Spiral School - 20th March 2021 ? C.P.Goenka International School- 24 April 2021 ? AVM Group of Schools - 28 April 2021 • HJCE Placement Team in collaboration with Eduvacancy organised a Webinar on VIDEO RESUME AND INTERVIEW GUIDANCE by Mr. Nikhil Gupta, -Serial Entrepreneur   Public Speaker   Career Counsellor   Ed Tech Expert   International Admission Consultant - 24 April 2021. INFRASTRUCTURAL AUGMENTATION The following repairs and steps were undertaken: • Toilet facilities for both boys and girls • Spruce up the girls and boys common rooms • Developed method rooms as resource rooms, language laboratory and mathematics laboratory • Upgrade the Psychology lab and ET cell • Created comfortable learning environment for students including smart boards and air conditioners. • Created comfortable working environment for the staff • Provision for safe and hygienic water</p>



facilities • Developing of terrace garden • Sound systems, free Wi-Fi facilities, etc. • Firefighting facilities • ICT resources -Revamping the computer room including installation of new computers • The college has purchased Master Soft Enterprise Resource Planning (ERP) Solutions for Automation of students, faculty and campus administration which comprised of modules such as Academics and Fees, Examination Management, Interactive teaching and Learning, Mobile Apps, Human Resource Management System and Financial Accounting. The conduct of Semester IV University Exam was done using MasterSoft Portal.

(v) Student Support and Progression For the current academic year, the college proposes the following: • Commit to enhancing library resources and set up fully equipped resource rooms. • Streamline IT resources to help students with referencing during practice teaching. • Strengthen the placement cell involving a greater number of schools. • Expand the Counselling Cell services. • Strengthen student Grievance Cell to help resolve student grievances. • Provide opportunities for holistic development of the students through curricular and extra-curricular activities within the college and outside. • Initiate several add on certificate programmes that can enhance students' skills or knowledge as

The Student Council The Student Council continued conducting activities in the online mode and displayed their creativity in ideas as well as the use of technology through them. The election of the First Year B.Ed. students that joined the college in 2021, was conducted through online canvassing and voting and Numerous activities were organized during the year to highlight the significant days and festivals of the country. The vibrant online activities that the Student Council organized are as follows: • Raksha Bandhan, Bakri Eid, Independence Day and Gopalkala -August 2020 • One day National level webinar on "Teachers' Well-being & its impact on students' well-being", Resource Person Dr. Harish Shetty, Psychiatrist- 5

a teacher. • Conduct workshops for professional development of students to increase their employability. • Provide support for inclusive practice lessons. • Provide financial, academic and linguistic support to weak students. • Engage college alumni in supporting students academically as well as co-curricular activities. • Provide group insurance facility to the students. • Catering to differently abled students through Remedial and Tutorial Program. • Increase the Women's Cell visibility and activities for empowerment of women.

September 2020. • Teachers Day Celebration -7 September 2020. • Debate on the topic "Online Teaching and Student Engagement"-23 September 2020. • Gandhi Jayanti Celebration- Documentary films presentation by students-3 October 2020. • One-week online course on 'Spiritual Warrior Bootcamp' organized by Prasanna Trust- attended by selected students of S.Y. Batch from 12 to 16 October 2020. • 'Navli Navratri Celebration' -24th October 2020. • 'Green Diwali' Celebration with Competitions: Rangoli, Lantern (Best out of waste) and Diya decoration- 12 November 2020: • Christmas Celebrations- December 2020. • Extempore - Competition on the Theme 'My Life during Lockdown' January 2021. • Republic Day Celebrations-25 January 2021. • Mascot Making Competition-31 January 2021. • Marathi Bhasha Diwas-27 February 2021. • International Water Day -Pledge, Significance and 'Digital & Handmade Poster' to spread awareness- 22 March 2021 • Musical Holi Celebration- Quiz on Theme of Holi Songs-27 March 2021 • Student Council Elections -5 April 2021 • Maharashtra Din Celebration-30 April 2021 • Online Games-8 May 2021 • Farewell to S.Y.B.Ed - 'NOSTALGIA'-12 May 2021  
ENHANCING COMMUNICATION SKILLS...  
The Speak Well Club of the college, for more than a decade on its journey, has helped students weak in their communication skills, improve

their spoken and written skills. Special extra classes of Online Speak Well Club were conducted in which they were groomed in their speaking skills for giving effective lessons during practice teaching, as well as to speak for various situations like participating in classroom discussions, giving presentations during the Morning Assembly and facing an interview in the online mode. All the sessions were very practical, where students would practice speaking first in pairs in the Breakout rooms in the Zoom meeting and then present in front of the whole group. The peers and the teacher gave each student feedback on what they did well and areas in which they can improve. This went a long way in boosting their confidence and honing their skills in a non- threatening environment. This year special sessions were conducted for Public Speaking on the lines of International Public Speaking, in which all students of F.Y.B.Ed participated taking different roles and delivered prepared and impromptu speeches. CULTURAL INCLUSION... Ek Bharat Shreshtha Bharat Club Activities (EBSB): Ek Bharat Shreshtha Bharat (EBSB) the initiative of Ministry of Human Resource Development, launched in educational institutions with the objective of a reciprocal exchange of the rich culture, heritage, food, handicrafts and customs of the states and Union Territories of the country in

which Maharashtra was twinned with Odisha was continued and concluded this year. The following are the activities conducted this year: •Expert talk on 'Reflections on Nationalist freedom struggle of Odisha' by Prof. Pritish Acharya on 15 August, 2020 •Activity 'Aaj ka Vakya' in which every week a sentence in the regional languages of India was introduced. The video recordings of the activities were uploaded on the EBSB twitter account and RUSA EBSB portal and monthly report of EBSB activities were mailed to RUSA.

(vi) Governance and Leadership  
For the current academic year the college proposes the following: • Extend facilities to staff like good spacious physical environment and Wi-Fi in the staff room. • Strengthen the PTA and Alumni association of the college for increased communication with both the groups. • Financial Management and Resource Mobilization - To set up a robust internal audit system for better financial management. More transparent practices to be put in place and strengthen the functioning of the purchase committee for optimum utilization of resources. • To make the website more dynamic for disseminating information to all stakeholders. • To strengthen LMS and MIS in place to improvise functioning of the college. • Expansion - To expand the number of seats for Ph.D registrations in the

Hansraj Jivandas college of Education has been granted the Autonomous status from the academic year 2020-2021. Also, the Education World Ranking 2020 has ranked the College at 14th position in Maharashtra and 49th position among all India Autonomous colleges. Meetings for Governance and Leadership ? Teaching Faculty Meetings to discuss about the regular functioning of the College activities. ? Online Teaching Faculty Meetings were conducted to take a stock of the progress in the online scenario. Non-Teaching Staff Meetings were conducted to enable smooth functioning of the administrative activities of the College. ? Admission Committee meetings were conducted to finalize the admission of students admitted for the academic year 2020-2021. ? Purchase Committee Meetings were

<p>college and encourage faculty to apply for guide ship. • Strengthen performance appraisal mechanism. Include SWOT analysis for quality up gradation.</p>	<p>held to discuss and finalize the purchase of requirements of the College. ? Internal Quality Assurance Cell (IQAC) Meetings were held to finalize POA. ? The Examination Committee Meeting was held to decide on the examination schedules and to discuss about issues pertaining to Examination Unit of the College. ? The Library Advisory Committee Meeting was conducted to decide on the purchase of books for the academic year 2020-2021 under Autonomy. ? The Board of Studies Meetings were held by inviting subject experts from other institutions. Suggestions pertaining to changes to be incorporated from the academic year 2020-2021 were discussed and recorded. ? The Academic Council Meetings were held to discuss matters related academics. ? The Finance Committee Meeting for the academic Year 2020-2021 was held to finalize the budget. ? College Autonomous Governing Body Meeting was conducted to approve the modifications of the other two statutory meetings and to review the activities of the College for the academic year 2020-2021 to approve the Expenditure Statement for the academic year 2020-2021 . ? College Committee Meetings to discuss and take decisions on matters pertaining to the functioning of the College.</p>
<p>(vii) Innovative Practices For the current academic year, the college proposes the following: • Strengthen IQAC and expand to</p>	<p>Through the IQAC Cell, the College has been periodically collecting feedback from alumni, retired staff, stake holders and</p>



<p>bring in more stakeholders - management and student representatives. Have regular meetings. Share perspective plan with Management. It is proposed to involve all faculty members for key IQAC meetings. • To conduct workshops on various issues related to Inclusion. • Work towards the installation of an LMS for self-learning &amp; offering need-based e-learning courses for alumni &amp; school teachers • To provide diverse activities to sensitize students to learn about inclusion. • To provide for all needs of differently abled students. • Strengthen the Women's cell and promote gender sensitization through curricular and co-curricular activities. • Integrate the core values to improve student quality and contribute to national development. • To report good practices of various departments and share them in staff meetings</p> <ul style="list-style-type: none"> <li>• To hold periodic review meetings and feedback sessions for sharing successes/failures.</li> <li>• To improvise feedback mechanism from shareholders.</li> </ul>	<p>students. This analytical data has been made available to the concerned faculty members and the Management also. This practice has facilitated the assessment of academic and administrative potentialities of the Management, Principal, Faculty Members and Non-teaching Staff for initiating appropriate measures to enhance the academic standards as well as the growth and development of the institution. Community Development Programmes. The Best Practices of the College are: • A diverse array of teaching-learning experiences delivered to our studentteachers in order that they benefit the maximum from the ongoing B.Ed. • Assessment of Entry Level Behaviour and Development of Performance Growth Chart for students. • Sharing of expertise and knowledge in the Forum for Strategies and Operations • Planning to achieve optimum quality and competency among faculty members. • Centre of Innovation to empower students and faculty members with required knowledge and skills. • Outreach activities to inculcate desirable attitude and values among students to sensitize them to the needs and challenges of the society. • Improved understanding of problems to maintain quality through Quality Circles • Faculty Development and Capacity Building Programmes for Non-teaching Staff to enhance workplace performance.</p>
<p><b>13. Was the AQAR placed before the statutory</b></p>	<p><b>Yes</b></p>



<b>body?</b>	
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name of the statutory body	Date of meeting(s)
Governing Body	28/11/2020
<b>14.Was the institutional data submitted to AISHE ?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Year</li> </ul>	
Year	Date of Submission
15/06/2020	19/01/2022
<b>15.Multidisciplinary / interdisciplinary</b>	
<p>The Teacher Education Programme leading to the B.Ed. degree is an interdisciplinary programme and the same is transacted in the same spirit. Besides with NEP coming in force the existing Teacher Education Institutions need to move to Multidisciplinary mode. Hence the College is in the process of commencing Bachelor of Arts programmes specializing in English, History, Geography and Bachelor of Science with specialisation in Information Technology. The commencement of the aforesaid courses will enable the college to function in a multidisciplinary environment.</p>	
<b>16.Academic bank of credits (ABC):</b>	
<p>Presently the Academic Bank of Credits is under the purview of the Affiliating University and the decision for implementing the same at college level is awaited.</p>	
<b>17.Skill development:</b>	
<p>The College emphasises on the development of soft skills and hence has designed and implemented such training programmes for its student-teachers. Such programmes have been integral part of the B.Ed. programme and USB of the College.</p> <p>Besides the college has an Entrepreneuership Cell and Skill Hub under the sponsorship of RUSA . Several Skill Development programmes are organised round the year for the benefit of all its stakeholders.</p>	

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The College being covered under the provisions of Gujarati Lingusitic Minority offers Gujarati pedagogy to students keen in pursuing Teaching in Gujarati medium.

The College provides online Courses under SWAYAM. During COVID situation the regular B.Ed. as well as all the Add-on courses were run in online mode. The College continues to run all add-on courses in online mode.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The College is in the process of revamping the syllabus to make it Outcome Based Education and the same will be implemented for the first year B.Ed. students from the academic year 2022 - 2023.

**20.Distance education/online education:**

The College has an MOU with Indira Gandhi National Open University (IGNOU) and offers PGDHE, PGDSLM, MAPC, MAEdu, CTE, DECE programmes in distance mode through its Study Centre. The College also is a centre for Personal Contact programme of Institute of Distance and Open Learning (IDOL) University of Mumbai and runs M.A. Edu. programme.

The Online Courses are as mentioned in point number 18 above.

## Extended Profile

### 1.Programme

1.1 01

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 2.Student

2.1 100

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>

2.2

50

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.3

100

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 3.Academic

3.1

18

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

3.2

8

Number of full-time teachers during the year:

## Extended Profile

### 1.Programme

1.1 01

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 2.Student

2.1 100

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>

2.2 50

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.3 100

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 3.Academic

3.1 18

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

3.2	8
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
3.3	11
Number of sanctioned posts for the year:	
<b>4.Institution</b>	
4.1	50
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	16
Total number of Classrooms and Seminar halls	
4.3	46
Total number of computers on campus for academic purposes	
4.4	30669980
Total expenditure, excluding salary, during the year (INR in Lakhs):	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

During COVID -19 Pandemic, entire curriculum transaction shifted to online mode. This included both theory as well as practicum. entire theory syllabus was transacted. There were some modifications initiated in Practicum. internship was in online mode. In the first Academic Council meeting, activities proposed for Internship of Semester III were- 20 lessons such that -15 lessons in Pedagogy-1, 2 Theme based lessons, 3 Co teaching lessons with

school teachers and 5 lessons in Pedagogy 2. In online mode it has been planned to take the Practice Teaching lessons in three ways a) 10 Live simulated lessons (b) Students giving 5 lessons in school in the presence of teachers of school and (c) 5 Recorded lessons. The rationale behind this is that students should be trained to give their lessons in online mode in the current scenario. Moreover, some schools wanted students to record their demonstration lessons and send them, and fortunately some recruitments have taken place on the basis of these recordings. In addition, students need to have experience of teaching in the face-to-face mode once lockdown ends, we also propose to have 3 Co teaching either with peers, alumni or school teachers, as team teaching. The networking of college has with the School principals and co coordinators enables achieve this without much difficulty. The aforesaid was unanimously accepted in the Academic Council meeting conducted on 7 November 2020.

File Description	Documents
Upload additional information, if any	<a href="#">View File</a>
Link for additional information	<a href="http://www.hjce.in/wp-content/uploads/2021/08/Q-2.6-Program-Outcomes.pdf">http://www.hjce.in/wp-content/uploads/2021/08/Q-2.6-Program-Outcomes.pdf</a>

#### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

0

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	<a href="#">View File</a>
Details of syllabus revision during the year	No File Uploaded
Any additional information	No File Uploaded

#### 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

26



File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<a href="#">View File</a>
MoUs with relevant organizations for these courses, if any	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of new courses introduced across all programmes offered during the year

0

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

### 1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

1

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

**Institution integrates cross-cutting issues relevant to**

Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum in the following manner :Series of workshops for young budding Teachers and Capacity Building Programmes with focus on Professional Ethics were organized throughout the year. Women Development Cell of the college organized a week long series of workshops to sensitize the student teachers towards Gender related issues and Human Values. The Environment Club of the college organized series of programmes, online Webinars to provide an overview to the student teachers on environment and sustainability.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

12

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.3 - Number of students enrolled in the courses under 1.3.2 above

100

File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.4 - Number of students undertaking field work/projects/ internships / student projects

100

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.4 - Feedback System

**1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni** C. Any 2 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	<a href="http://hjce.in/wp-content/uploads/2022/07/Q-2.7.1-A-Format-of-Student-Satisfaction-Survey-2019-20.pdf">http://hjce.in/wp-content/uploads/2022/07/Q-2.7.1-A-Format-of-Student-Satisfaction-Survey-2019-20.pdf</a>
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - The feedback system of the Institution comprises the following** B. Feedback collected, analysed and action taken

File Description	Documents
Provide URL for stakeholders' feedback report	Nil
Any additional information	<a href="#">View File</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment of Students

##### 2.1.1.1 - Number of students admitted (year-wise) during the year

100

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

25

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

- Extra Remedial classes using Language Laboratory for enhancing English language skills of the student teachers
- Speak Well Club for Student Teachers having weakness in spoken communication skills
- Remedial classes in form of Brainstorming and tutorials are organised for weak student teachers
- Readymade packages in form of CD-ROMs and internet used for updating subject knowledge
- Drills and practice in areas of statistics, subject content enrichment, selection of Project Work topics
- Remedial demonstrations after Practice Teaching, Self-study materials

- Mentoring meetings, Counselling sessions. For advanced learners
- peer teaching and Buddy system wherein advanced learner assists disadvantaged learner
- Use of internet and other learning resources for completion of assignments
- guide students in action research projects for state level competitions and use their reflective thinking
- seminars organised by student
- panel discussions
- interdisciplinary approach in Practice Teaching, Simulated lessons
- Leadership training For Diverse Learning Style
- Use of bilingual approach, audio visuals & films, OHP and PowerPoint, lecture notes, Team & Peer teaching, hands-on practice
- Use multi-modal approach to cater to diverse learning needs of the student teachers i.e. providing information through all of the senses--visual, auditory, tactile and kinaesthetic.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/01/2020	100	7

File Description	Documents
Upload any additional information	No File Uploaded

## 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

College considers student teachers as 'Learning Partners' hence as a student centered classroom provided, college includes student teachers in all aspects of teaching - planning, implementation and assessment. Hence college encourages faculty to use lecture method minimally for curriculum transaction. To unleash creative potential of student teachers and to empower them to use active learning strategies in their school teaching, faculty designs student centered learning experiences. College faculty is particular about changing their teaching style from 'directive to consultative' and utilizing the potential of Participatory Learning Methods to enable self-management of knowledge and skill development by the student teachers. In order to make learning student-centered the college provides to the student teachers:

- Meaningful, learner-centered experiences,
- Opportunities to feel, manipulate, and experiment,
- Opportunities to ask questions, solve problems, and think independently,
- Extensive talking, reading, and writing,
- Opportunities to make decisions and to be creative,
- Respect and trust for each other or other learner,
- Opportunities to learn from mistakes,
- Integration of content areas,
- Assessment as part of the daily routine.

To provide the above, the college uses numerous participatory learning activities. The following chart illustrates the participatory learning activities adopted by the institution enabling self-management of knowledge by the student teacher.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The college firmly believes that all genuine learning is active, not passive. It involves the use of the mind, not just the memory. It is the process of discovery in which the student is the main agent, not the teacher. HJCE faculty is extremely proactive and undertakes initiatives to develop and practice Innovative approaches. There are various instructional strategies which has been developed and practiced by the college faculty.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	Nil
Upload any additional information	<a href="#">View File</a>

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

7

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<a href="#">View File</a>
Circulars with regard to assigning mentors to mentees	<a href="#">View File</a>



## 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The academic calendar is made in the beginning of the year with consultation of Principal and the faculty. These plans are then incorporated in the day-to-day activities. The allotment of duties is communicated orally as well as in the written form via staff meetings and also through the staff circulars before the commencement of the academic session. This is done to provide each team with ample time for creative and constructive planning of the entire year's activities related to the given portfolio.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

7

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

07

File Description	Documents
List of number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

14-24

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	No File Uploaded

## 2.5 - Evaluation Process and Reforms

### 2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

41

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

ICT used in Assessment and Evaluation : >record assessment data & submit semesterwisefinal consolidated results ofinternal assessment toUniversity. >provide efficient and more accessible support college in traditional conduct of examinations (assessment).fully equipped to receiveelectronic delivery of question papers. >create output, which is then assessed

'traditionally' such as Book Review and CAI presentations. Thus ICT has enabled new forms of output for assessment (PowerPoint and video) >preparing and maintaining Question Banks and Question papers by college faculty. ? ICT is used for making exemplar assessment available, supporting learners and improving consistency of marking. The college faculty uses Google Docs for marking Action Research projects which are then shared within the allotted group of students. Electronic mail is also used to mark projects done by the students as a part of Extension Activity of University of Mumbai. ? ICT has facilitated new forms of assessment (i.e. self-assessment of performance through video). Student teachers are encouraged to record their micro teaching skill presentation which is then analysed by the student herself/himself and the faculty for further improvement. During COVID-19 Pandemic, the college procured MASTERSOFT ERP for conducting online exams, generation of results, grade card, submission of assignments.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

### PROGRAM SPECIFIC OUTCOMES AND COURSE OUTCOMES

Two-Year B.Ed. Program is designed to ensure student teachers acquire competencies to become effective Secondary and Higher Secondary School teachers in a dynamic Global Scenario. T

Knowledge integration:

Communication skills: These skills relate to communication between teacher and student, teacher and administrators, teacher and colleagues, teacher and community.

Student teachers should be able to demonstrate that they can-

PO3. Effective Teaching: Student teachers should be able to demonstrate proficiency

**PO4. Professional behaviors:** Epitomize accepted ethical standards, including the Professional Standards for teachers, with the highest sense of honesty, transparency and integrity

**PO5. ICT skills:** Student teachers should be competent in blending of online and face-to-face classroom teaching, performing a set of core practical and technical skills.

**PO6. Personal management skills:** relate to development of the individual:

- prioritize tasks, plan schedule work to meet deadlines and communicate effectively with others,
- select appropriate learning methods, strategies, and techniques for subject and competencies to be mastered,
- assess their own strengths and weaknesses and be willing to seek guidance or accept feedback about personal weaknesses in knowledge and skills,
- develop and practice active coping skills and when distressed, seek counseling.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The Process of evaluation of Programme outcomes attained is being carried out. since it is a new concept for the instittuion and the faculty, the institution organised training sessions by experts to carry out the procedure in an expected manner. This evaluation once done will be put up before the committee during visit.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

## 2.6.3 - Pass Percentage of students

### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

50

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="http://hjce.in/wp-content/uploads/2022/05/4.-Final-Academic-Calendar-2020-2021.pdf">http://hjce.in/wp-content/uploads/2022/05/4.-Final-Academic-Calendar-2020-2021.pdf</a>

## 2.7 - Student Satisfaction Survey

### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<http://www.hjce.in/wp-content/uploads/2021/08/Q-2.7.1-B-Results-SSS-2019-20.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Research is an integral element of higher education. To endorse research culture, the institution has developed a unique cell which works for the promotion of research work viz, 'Center for Innovation', led by the Principal and three faculty-in-charge. The institution encourages faculty and the librarian to take up Research and projects from University, RUSA, UGC, ICSSR and NHRC/MSHRC. However, there is no strict defined policy framed as yet as it is a single faculty institution and the number of faculty is also very small.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	Nil
Any additional information	<a href="#">View File</a>

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

56,75,000 (Research Grants of 56,00,000 from RUSA, MHRD and 75,000 from University of Mumbai)

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<a href="#">View File</a>
List of teachers receiving grant and details of grant received	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0



File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.2 - Resource Mobilization for Research

#### 3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

56,75,000

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<a href="#">View File</a>
List of projects and grant details	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.2.2 - Number of teachers having research projects during the year

9

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	<a href="#">View File</a>

#### 3.2.3 - Number of teachers recognised as research guides

5

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	<a href="#">View File</a>

### 3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

1

File Description	Documents
Supporting document from Funding Agencies	<a href="#">View File</a>
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

### 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The Institution has a well established centre of Innovation and Research Centre. Which caters to the needs of young researchers. Under the centre, the faculty of the College has undertaken major and minor researchers sponsored by UGC, ICSSR, RUSA University of Mumbai, Maharashtra Text Book Bureau. With RUSA funding the College has established a dedicated E cell under which students and other stakeholders are provided training for start-ups, skills, innovations, etc. Under this cell the college has struck collaboration with various organizations such as Skill development of India in order to provide world class training to all its stakeholders.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

22

File Description	Documents
Report of the events	<a href="#">View File</a>
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4 - Research Publications and Awards

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

C. Any 2 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

#### 3.4.2.1 - Number of PhD students registered during the year

3

File Description	Documents
URL to the research page on HEI website	<a href="https://hjce.in/academics/ph-d/">https://hjce.in/academics/ph-d/</a>
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

0

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

2

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

#### 3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

#### 3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-

## Index of the University

### 3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

## 3.5 - Consultancy

### 3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

#### AT THE SERVICE OF THE COMMUNITY IN THE ONLINE MODE...

- Tell A Story!", "Once Upon a Time", "All Virus and No Work... Makes A Virus Happy"
- Daan Utsav: Basket of Hope
- Yoga for Fit India
- Teaching NGO Staff - Spoken English
- Talking About Cancer.
- Seva Mela- Newspaper Bag Making
- Tutor 9th To 12th Grade Students (Spark A Change)
- Do A Good Deed- Cook A Meal for Poor
- Let's Hear and Talk About Goodness All Around Us
- Thankyou Letter to Frontline Workers
- World Art Day-Teach A Skill to A Child
- By adhering to all safety and hygiene measures, our college students donated money to needy and various NGOs. They also started relief services by distribution of essential kits to the needy, providing meals, packed grocery kits and hand sanitizers to the marginalised.
- Mask Making, Distribution and Awareness DriveThe students prepared masks from pure cotton cloth and distributed them in their neighbourhood providing instructions for their use and disposal.
- REACHING THE UNREACHED Projects selected at National Level from amongst 250 institutions :i)Mask Making and Safe Disposal ii) Developing Social Entrepreneurial Skills



through Theme Based Pedagogy iii) Sensitization Towards Zero Littering.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://hjce.in/dlle/">https://hjce.in/dlle/</a>

### 3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

1

File Description	Documents
Number of awards for extension activities in during the year	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

34

File Description	Documents
Reports of the events organized	No File Uploaded
Any additional information	<a href="#">View File</a>

### 3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

100

File Description	Documents
Reports of the events	No File Uploaded
Any additional information	<a href="#">View File</a>

## 3.7 - Collaboration

### 3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/

### student exchange/ internship/ on-the-job training/ project work

3

File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

1

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

#### Infrastructure :

The institution has infrastructural facilities as per the NCTE Regulations 2014. The college is equipped with:

- Multipurpose Hall I & II
- Class Rooms
- Research Cell
- Counseling cell
- Technology Museum
- Psychology Laboratory & Curricular Lab
- Computer cum ET/ICT Laboratory
- Meeting Room
- Library

- Ladies Common Room
- Staff Room
- Resource Room
- Pantry
- Multipurpose Hall and Seminar Hall
- SUPW Room
- Art and Craft Room
- Activity and Exhibition Gallery
- Music Room
- Sports Room
- Science Lab I & II
- Auditorium
- Terrace

### Facilities

Accomplishing a task with plenty of space by utilizing the resource to the optimum is indeed not so challenging as accomplishing the same with limited space by optimizing the space available and putting it to maximum use. H J College faces the challenge of space but with meticulous strategic planning and organization, the institution is indeed a STATE OF THE ART Institution and envy of the neighbours! The chart below portrays the multiple use of the physical resource of the institution.

Facilities provided are as under,

- IQAC
- Library
- Computer Lab
- Psychology Lab
- Language Lab
- Placement Cell
- Counselling Cell
- Women Cell
- Student Welfare Fund
- Curricular and Co-curricular Activities
- Alumni

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://hjce.in/facilities/infrastructure/">https://hjce.in/facilities/infrastructure/</a>

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Varied infrastructural facilities available for co-curricular & extra-curricular activities, Yoga, games and sports as per the NCTE Regulations 2014 Multipurpose Hall I & II and Seminar room, classrooms, library, a spacious corridor available for various activities. All the rooms are equipped with computers along with LCD projector and internet connectivity. The entire college campus is Wi-Fi enabled. A permanent stage and state of art acoustic system, musical instruments, The Music room, are used for rehearsing as well as performing of co-curricular activities by the student teachers. SUPW room for various Care and Share activities. Art and Craft room are used for preparation of teaching aids and other instructional material. Activity and Exhibition Gallery for exhibiting the output of the various Club activities. Playground and Quadrangle & Sports Store Room between the buildings for sports. Science Laboratory I & II for demonstration & storage Terrace garden is utilized to nurture plants and to maintain the green space in the institution.

File Description	Documents
Geotagged pictures	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://hjce.in/galleries/nggallery/gallery/co-curricular-activities-cultural-activities">http://hjce.in/galleries/nggallery/gallery/co-curricular-activities-cultural-activities</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

3

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

30669980

File Description	Documents
Upload audited utilization statements	<a href="#">View File</a>
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is fully computerized with e-Granthalaya 3.0 software. It has various library housekeeping operations modules for managing the day-to-day records of the library. Database Administration which is used to manage library staff accounts, database access login, users profile and database backup, Library Administration is used to manage library staff accounts, module access restriction, data entry formats, receipts and funds management of the library, Master Data is used to update user's profile, directories of subjects, publishers, vendors, and sections of the library, Books Acquisition helps to update the details of collection on approval. Cataloguing Module is used to add the retrospective and current acquired collection data, Circulation is used for issue and return of the books to the users. Serials Control is used to add the issues received of the journals in the library. Micro Document Manager module is used to attach scanned documents such as newspaper articles. To search the collection details Search/OPAC module is used. Thus the college has facilitated quick and easy access of its library resources for all the stakeholders.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://hjce.in/library/about/#">https://hjce.in/library/about/#</a>

**4.2.2 - Institution has access to the following:** A. Any 4 or more of the above  
e-journals e-ShodhSindhu Shodhganga  
Membership e-books Databases Remote  
access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>
Upload any additional information	No File Uploaded

#### 4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

128137

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

##### 4.2.4.1 - Number of teachers and students using the library per day during the year

130

File Description	Documents
Upload details of library usage by teachers and students	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The Institution motivates faculty as well as the students to take initiative in having an innovative conduction of curriculum for which there is allocation of technological and print resources. Resources are allocated judiciously but generously among the staff members for smooth functioning. Access to Internet and Wi-Fi connectivity is provided to the faculty members and students of the institution for content preparation and curriculum



transaction. A record muster is maintained of the utilization of the resources.

Optimum utilization of physical and human resources not just for the B.Ed. programme but also for programmes run in collaboration with University of Mumbai and IGNOU.

The Library is equipped with computers & Internet facility for books issue/return, data entry of documents, maintaining user's records and other library documentation work.

The OPAC/Search facility is available to staff, student teachers, Ph.D. scholars and external users to search and access the collection of the library. Also there is one reprographic machine with scanning facility to provide photocopy to learners. There is a collection of educational CD's, movies, CDs of CAI presentations.

The student teachers can collect information from online resources with the free Wi-Fi connectivity available in the library.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
100	40

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus A. 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**4.3.4 - Institution has facilities for e-content development:** **E. None of the above**  
**Facilities available for e-content development**  
**Media Centre**  
**Audio-Visual Centre**  
**Lecture Capturing System (LCS)**  
**Mixing equipments and software for editing**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

**4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)**

30669980

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Institution follows a policy of Optimum utilization of physical and human resources not just for the B.Ed. programme but also for programmes run in collaboration with University of Mumbai .

The Institution motivates faculty as well as the students to take initiative in having an innovative conduction of curriculum for which there is allocation of technological and print resources. Resources are allocated judiciously but generously among the staff

members for smooth functioning. Access to Internet and Wi-Fi connectivity is provided to the faculty members and students of the institution for content preparation and curriculum transaction. A record muster is maintained of the utilization of the resources.

The Library is equipped with computers & Internet facility for books issue/return, data entry of documents, maintaining user's records and other library documentation work.

The OPAC/Search facility is available to staff, student teachers, Ph.D. scholars and external users to search and access the collection of the library. Also there is one reprographic machine with scanning facility to provide photocopy to learners. There is a collection of educational CD's, movies, CDs of CAI presentations.

The student teachers can collect information from online resources with the free Wi-Fi connectivity available in the library.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

30

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

02

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="http://hjce.in/">http://hjce.in/</a>
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year**

**2**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances**

**A. All of the above**

through appropriate committees

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>
Upload any additional information	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of outgoing students who got placement during the year

39

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of outgoing students progressing to higher education

4

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

0

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year**

7

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution**

**The College has an active Students Council elected by a Democratic Elections process. Details are as uploaded in the file.**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://hjce.in/publications/newsletter/">https://hjce.in/publications/newsletter/</a>

**5.3.3 - Number of sports and cultural events / competitions organised by the institution**

13

File Description	Documents
Report of the event	<a href="#">View File</a>
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.4 - Alumni Engagement



5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Content enrichment sessions were organized in all the methods to help students to gain mastery over the content. The sessions were conducted by our alumni.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year E. <2 Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The institution maintains its focus on the vision and mission for effectual conduction of curriculum design and development. Vision Empower to sow the seeds of knowledge Emerge to nurture the innate potentialities Evolve to blossom into an integrated personality Encompass to pledge to the global society Mission Total transformation of student teachers to bring harmony through Commitment to cultivate competencies and capacity building, Translating inclusion and core values into practice. Fostering research attitude.

The college management adopts a democratic and transparent style of functioning with the Principal receiving complete autonomy in carrying out the day-to-day functioning of the college. At the same time the college management takes keen interest in being kept informed on a regular basis about the varied endeavors undertaken by the college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://hjce.in/galleries/nggallery/gallery/autonomy">http://hjce.in/galleries/nggallery/gallery/autonomy</a>

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Besides these formal meetings, the management has regular and insightful interaction with the Principal, teaching and non-teaching faculty of the institution and also college student teachers. The management of the college whole heartedly supports the college by lending the much needed guidance, suggestions and insights in matters of grave concern as well as in matters related to educational transaction, technology and infrastructural facility. For instance, the college multipurpose room has been renovated and converted into a centrally air-conditioned facility. The ladies common room washrooms have been renovated and their number increased.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The Institutional Perspective Plan is made in the beginning of the year with consultation of Principal and the faculty. The same is reviewed by the college Board of Stuides, Academic council and Governing Council. It is well integrated within the Academic Calendar every year and executed. These plans are then incorporated in the day-to-day activities. The allotment of duties is communicated orally as well as in the written form via staff meetings and also through the staff circulars before the commencement of the academic session. This is done to provide each

team with ample time for creative and constructive planning of the entire year's activities related to the given portfolio. The finance and Administrative plan is presented in the Finance and College Development Committees and carried out accordingly. For instance the Activities taken under RUSA are presented through the Detailed Project Report (DPR) and organised accordingly.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The college has a duly constituted STATUTORY BODIES headed by the President of the Parent body; representatives from the management, the Principal of the institution, members representing the teaching staff and admin staff along with experts from the community.

File Description	Documents
Paste link to Organogram on the institution webpage	<a href="https://hjce.in/about-us/statutory-committees/">https://hjce.in/about-us/statutory-committees/</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

**6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination**

**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The institution makes an endeavor to ensure the staff well-being, satisfaction and motivation in the following manner:

- Yoga and meditation courses are conducted in the institution from time to time for releasing stress of the staff.
- Organizations like Bank of Maharashtra quite often invited to college to provide valuable advice to the faculty members for savings, risk taking and investments, insurance.
- Various schemes of grant either for the benefit of the faculty or administrative staff are is shared with them.
- The faculty and administrative staff are encouraged to attend relevant workshops, seminars which enhance their knowledge and performance and thus help in deriving satisfaction.
- All the faculty members are judiciously given opportunity to prepare and present papers at the seminars/conferences, they are allowed to make use of the facilities and technology available in the college also adjustments are made in the time table so as to facilitate them to accomplish their desired task. .
- Picnics, educational movies and excursions are organised for the staff and the student teachers for relaxation, free Medical Check-ups are organised by the college management to enable the faculty maintain healthy life style.
- Appreciation letters, mementoes are given to the faculty in recognition of their significant contribution to the conduct of National and International Conferences.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year**

3

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year**

24

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)**

7

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

### 6.4.1 - Institution conducts internal and external financial audits regularly

Regular Internal Audits are conducted by the Registered Auditors appointed by the Management. Audited Statements are submitted for records to the office of the Joint Director, Higher Education, Mumbai Region on or before 31st July of every year as the Salary Grants from the Office of the Joint director, Higher Education Department, State Government of Maharashtra being covered under Grant in aid code to receive 100% Salary Grants. Also College is a recipient of Autonomy Grants and Grants from RUSA (Rashtriya Uchhatar Shiksha Abhiyan, MHRD) the Audited Statements of these grants are submitted to the respective offices for record.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://hjce.in/about-us/finance/">http://hjce.in/about-us/finance/</a>

### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The College is covered under the provisions of Grnat in aid code and receives only Salary Grant from the State Government. Besides this one time Autonomy Grants were received for the year 2019 - 2020 and College received grants from RUSA as per the Detailed Project Report submitted. These grants are utilised for the specific purposes for which they are recieved and the Audited Statements are submitted to the concerned Authorities. However, the Management is proactive and provides all necessary facilities and maintenance of the existing Infrastructure as per need of the hour.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Following are the two Best Practices Institutionalised for Quality Assurance and the processes are visibel in terms of Incremental improvement :

### Reaching the Unreached through Extension Activities

To instill social consciousness and foster social responsibility among the Student Teachers a wide range of community based activities are pursued ranging from blood donation camps, joy of giving, clean the beach, assisting the local police station in its endeavor to serve the senior citizens and reach out to local people, reaching out to the patients through the platform of 'Akshaypatra', serving the leprosy patients and the old at Shantivan, teaching the children from deprived backgrounds etc.

### Supportive Environment for the Student Teachers

'Participate and Grow' is the motto of the college which is followed conscientiously to ensure unfolding of the student's innate potential by the way of activities such as 'Care and



Share', student council activities, student mentoring, placement, alumni meet, parents teachers meet, grievance cell and suggestion box, women cell activities, tutorials, brainstorming etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://hjce.in/galleries/">http://hjce.in/galleries/</a>

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Two examples of IQAC facilitated Institutional reviews and implementation of teaching learning reforms :

Participatory - 'Technopedagogy'

The college focuses on providing sound academic practices and encourages faculty to use globally accepted methods of teaching and learning. IQAC endeavors for the optimization and integration of modern methods of teaching and learning in the institution. The emphasis is on catering to diverse learning needs, having active pupil participation, catering to digital learners, and creating an inclusive environment. IQAC acts as a nodal agency of the institution for quality related activities of teaching research and outreach. IQAC records, disseminates and monitors quality measures of the institution related to various academic and non-academic activities.

Vibrant Research Culture & Collaborations

IQAC monitors quality of research programmes proposed and undertaken at HJCE. The college IQAC through its 'Center for Innovations' has initiated a vibrant research culture on the campus through varied supportive schemes such as procuring research funds from different funding agencies, publishing of college research journal, earmarking separate space for research related work, expanding supportive infrastructure for research such as ICT resources and print resources, support for organization of seminar/workshops/talks related to research, transparent research policy to take independent research and doctoral work.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://hjce.in/galleries/">http://hjce.in/galleries/</a>

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

**B. Any 3 of the above**

File Description	Documents
Paste the web link of annual reports of the Institution	<a href="http://hjce.in/igac-2/annual-reports/">http://hjce.in/igac-2/annual-reports/</a>
Upload e-copies of accreditations and certification	<a href="#">View File</a>
Upload details of quality assurance initiatives of the institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College is very conscious about maintaining and promoting Gender Equity amongs its staff and students. Details of the measures initiated by the institution for the same has been uploaded under additional information.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://hjce.in/wp-content/uploads/2021/09/Newsletter-2020-2021.pdf">http://hjce.in/wp-content/uploads/2021/09/Newsletter-2020-2021.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)**

The Institution with full awareness and consciousness ensures appropriate management of degradable and non degradable waste and the same has been appreciated by Mahatma Gandhi National Council of Rural Education, Department of Higher Education, Ministry of Education, Government of India. The relevant photographs are embeded within the document uploaded.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geotagged photographs of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**D. Any 1 of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.1.5 - Green campus initiatives include

#### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

**B. Any 3 of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy undertaken by the institution

#### 7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

**A. Any 4 or all of the above**

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.**

File Description	Documents
Geotagged photographs / videos of facilities	<a href="#">View File</a>
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).**

There are several strategies adopted by the College as initiatives in providing an inclusive environment and efforts are taken to keep campus tolerant and harmonious towards cultural, regional, linguistic, communal, socioeconomic diversities.

Detailed list of strategies followed is in the file uploaded.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Awareness sessions are conducted regarding rights and duties of the voters, values and responsibilities as citizens. The faculty is encouraged to apply to the graduate constituency on the University and government portal. The Students council elections are conducted in democratic manner to give practical experience to the students. Prior to state elections, awareness session for adult students and parents are conducted. An oath-taking ceremony is organised to encourage students to participate as voters. The college emphasizes in celebrating all the Days of National Importance. The daily Assembly emphasizes on conduct of 'Sarvadharm' Prayer and Singing of National Anthem as a practice to imbibe National value.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of Ethics - policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Days of National and International importance with relevance to its stakeholders are celebrated to develop a secular and global attitude amongst the student teachers. The college emphasizes the singularity of all religions and cultures. Events focusing on human values are celebrated in the college.

Details are provided in the attached Annual Report and News Letter of the College.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<a href="#">View File</a>
Geotagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

The Best Practices practiced by the Institution have been appreciated by the previous NAAC Peer Team. They are uploaded on the Website of the Institution and the link to the same is provided hereunder.



File Description	Documents
Best practices in the Institutional website	<a href="http://hjce.in/wp-content/uploads/2022/07/7.2.1-Best-Practices.pdf">http://hjce.in/wp-content/uploads/2022/07/7.2.1-Best-Practices.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The College with the involvement of its proactive Management, has always prioritized its goal of sustaining quality education. As a result, the College is one of firsts of Teacher Education Institutions in Mumbai & Maharashtra to be awarded Autonomous status by UGC & recognition from RUSA. The College was the only Teacher Education Institution selected for the Digital Launch of 'Entrepreneurship, Employability and Career Hub' at the hands of Hon. Prime Minister Shri. Narendraji Modi. It is a recipient of grant of Rs.5 Cr. from RUSA under Component for Quality Enhancement for all its stake holders. Hence the college has prioritized organization of various quality enhancement programmes throughout the year in order to disseminate the benefits of the funds received to all its stakeholders. Though it was COVID-19 Pandemic situation, the College continued its planned activities in online mode keeping its stakeholders occupied in positively & meaningful activities of quality initiatives and enhancement. The quality work done in the field of education is also acknowledged by awarding HJCE 49th position at all India level and 14th position in Maharashtra in the (survey by) EW : India Higher Education Rankings 2020-21. This is indeed a remarkable achievement for the College.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

During COVID -19 Pandemic, entire curriculum transaction shifted to online mode. This included both theory as well as practicum. entire theory syllabus was transacted. There were some modifications initiated in Practicum. internship was in online mode. In the first Academic Council meeting, activities proposed for Internship of Semester III were- 20 lessons such that -15 lessons in Pedagogy-1, 2 Theme based lessons, 3 Co teaching lessons with school teachers and 5 lessons in Pedagogy 2. In online mode it has been planned to take the Practice Teaching lessons in three ways a) 10 Live simulated lessons (b) Students giving 5 lessons in school in the presence of teachers of school and (c) 5 Recorded lessons. The rationale behind this is that students should be trained to give their lessons in online mode in the current scenario. Moreover, some schools wanted students to record their demonstration lessons and send them, and fortunately some recruitments have taken place on the basis of these recordings. In addition, students need to have experience of teaching in the face-to-face mode once lockdown ends, we also propose to have 3 Co teaching either with peers, alumni or school teachers, as team teaching. The networking of college has with the School principals and co coordinators enables achieve this without much difficulty. The aforesaid was unanimously accepted in the Academic Council meeting conducted on 7 November 2020.

File Description	Documents
Upload additional information, if any	<a href="#">View File</a>
Link for additional information	<a href="http://www.hjce.in/wp-content/uploads/2021/08/Q-2.6-Program-Outcomes.pdf">http://www.hjce.in/wp-content/uploads/2021/08/Q-2.6-Program-Outcomes.pdf</a>

#### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

0

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	<a href="#">View File</a>
Details of syllabus revision during the year	No File Uploaded
Any additional information	No File Uploaded

### 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

26

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<a href="#">View File</a>
MoUs with relevant organizations for these courses, if any	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of new courses introduced across all programmes offered during the year

0

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

### 1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

1

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum in the following manner :Series of workshops for young budding Teachers and Capacity Building Programmes with focus on Professional Ethics were organized throughout the year. Women Development Cell of the college organized a week long series of workshops to sensitize the student teachers towards Gender related issues and Human Values. The Environment Club of the college organized series of programmes, online Webinars to provide an overview to the student teachers on environment and sustainability.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<a href="#">View File</a>
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

12

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.3 - Number of students enrolled in the courses under 1.3.2 above

100

File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.4 - Number of students undertaking field work/projects/ internships / student projects

100

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	C. Any 2 of the above
--	-----------------------

File Description	Documents
Provide the URL for stakeholders' feedback report	<a href="http://hjce.in/wp-content/uploads/2022/07/Q-2.7.1-A-Format-of-Student-Satisfaction-Survey-2019-20.pdf">http://hjce.in/wp-content/uploads/2022/07/Q-2.7.1-A-Format-of-Student-Satisfaction-Survey-2019-20.pdf</a>
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - The feedback system of the Institution comprises the following**

**B. Feedback collected, analysed and action taken**

File Description	Documents
Provide URL for stakeholders' feedback report	Nil
Any additional information	<a href="#">View File</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment of Students**

**2.1.1.1 - Number of students admitted (year-wise) during the year**

100

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)**

25

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

- Extra Remedial classes using Language Laboratory for enhancing English language skills of the student teachers
- Speak Well Club for Student Teachers having weakness in spoken communication skills
- Remedial classes in form of Brainstorming and tutorials are organised for weak student teachers
- Readymade packages in form of CD-ROMs and internet used for updating subject knowledge
- Drills and practice in areas of statistics, subject content enrichment, selection of Project Work topics
- Remedial demonstrations after Practice Teaching, Self-study materials

- Mentoring meetings, Counselling sessions. For advanced learners
- peer teaching and Buddy system wherein advanced learner assists disadvantaged learner
- Use of internet and other learning resources for completion of assignments
- guide students in action research projects for state level competitions and use their reflective thinking
- seminars organised by student
- panel discussions
- interdisciplinary approach in Practice Teaching, Simulated lessons
- Leadership training For Diverse Learning Style
- Use of bilingual approach, audio visuals & films, OHP and PowerPoint, lecture notes, Team & Peer teaching, hands-on practice
- Use multi-modal approach to cater to diverse learning needs of the student teachers i.e. providing information through all of the senses--visual, auditory, tactile and kinaesthetic.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## 2.2.2 - Student – Teacher (full-time) ratio



Year	Number of Students	Number of Teachers
01/01/2020	100	7

File Description	Documents
Upload any additional information	No File Uploaded

## 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

College considers student teachers as 'Learning Partners' hence as a student centered classroom provided, college includes student teachers in all aspects of teaching - planning, implementation and assessment. Hence college encourages faculty to use lecture method minimally for curriculum transaction. To unleash creative potential of student teachers and to empower them to use active learning strategies in their school teaching, faculty designs student centered learning experiences. College faculty is particular about changing their teaching style from 'directive to consultative' and utilizing the potential of Participatory Learning Methods to enable self-management of knowledge and skill development by the student teachers. In order to make learning student-centered the college provides to the student teachers:

- Meaningful, learner-centered experiences,
- Opportunities to feel, manipulate, and experiment,
- Opportunities to ask questions, solve problems, and think independently,
- Extensive talking, reading, and writing,
- Opportunities to make decisions and to be creative,
- Respect and trust for each other or other learner,
- Opportunities to learn from mistakes,
- Integration of content areas,
- Assessment as part of the daily routine.

To provide the above, the college uses numerous participatory learning activities. The following chart illustrates the participatory learning activities adopted by the institution enabling self-management of knowledge by the student teacher.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional Information	Nil

### 2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The college firmly believes that all genuine learning is active, not passive. It involves the use of the mind, not just the memory. It is the process of discovery in which the student is the main agent, not the teacher. HJCE faculty is extremely proactive and undertakes initiatives to develop and practice Innovative approaches. There are various instructional strategies which has been developed and practiced by the college faculty.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	Nil
Upload any additional information	<a href="#">View File</a>

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

7

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<a href="#">View File</a>
Circulars with regard to assigning mentors to mentees	<a href="#">View File</a>

### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The academic calendar is made in the beginning of the year with consultation of Principal and the faculty. These plans are then incorporated in the day-to-day activities. The allotment of

duties is communicated orally as well as in the written form via staff meetings and also through the staff circulars before the commencement of the academic session. This is done to provide each team with ample time for creative and constructive planning of the entire year's activities related to the given portfolio.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

7

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

07

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

14-24

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	No File Uploaded

## 2.5 - Evaluation Process and Reforms

### 2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

41

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

ICT used in Assessment and Evaluation : >record assessment data & submit semesterwisefinal consolidated results ofinternal assessment toUniversity. >provide efficient and more accessible support college in traditional conduct of examinations (assessment).fully equipped to receiveelectronic delivery of question papers. >create output, which is then assessed 'traditionally' such as Book Review and CAI presentations. Thus ICT has enabled new forms of output for assessment (PowerPoint

and video) >preparing and maintaining Question Banks and Question papers by college faculty. ? ICT is used for making exemplar assessment available, supporting learners and improving consistency of marking. The college faculty uses Google Docs for marking Action Research projects which are then shared within the allotted group of students. Electronic mail is also used to mark projects done by the students as a part of Extension Activity of University of Mumbai. ? ICT has facilitated new forms of assessment (i.e. self-assessment of performance through video). Student teachers are encouraged to record their micro teaching skill presentation which is then analysed by the student herself/himself and the faculty for further improvement. During COVID-19 Pandemic, the college procured MASTERSOFT ERP for conducting online exams, generation of results, grade card, submission of assignments.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

### PROGRAM SPECIFIC OUTCOMES AND COURSE OUTCOMES

Two-Year B.Ed. Program is designed to ensure student teachers acquire competencies to become effective Secondary and Higher Secondary School teachers in a dynamic Global Scenario. T

Knowledge integration:

Communication skills: These skills relate to communication between teacher and student, teacher and administrators, teacher and colleagues, teacher and community.

Student teachers should be able to demonstrate that they can-

PO3. Effective Teaching: Student teachers should be able to demonstrate proficiency

PO4. Professional behaviors: Epitomize accepted ethical standards, including the Professional Standards for teachers,

with the highest sense of honesty, transparency and integrity

**PO5. ICT skills:** Student teachers should be competent in blending of online and face-to-face classroom teaching, performing a set of core practical and technical skills.

**PO6. Personal management skills:** relate to development of the individual:

- prioritize tasks, plan schedule work to meet deadlines and communicate effectively with others,
- select appropriate learning methods, strategies, and techniques for subject and competencies to be mastered,
- assess their own strengths and weaknesses and be willing to seek guidance or accept feedback about personal weaknesses in knowledge and skills,
- develop and practice active coping skills and when distressed, seek counseling.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The Process of evaluation of Programme outcomes attained is being carried out. since it is a new concept for the instittuion and the faculty, the institution organised training sessions by experts to carry out the procedure in an expected manner. This evaluation once done will be put up before the committee during visit.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

## 2.6.3 - Pass Percentage of students

### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

50

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="http://hjce.in/wp-content/uploads/2022/05/4.-Final-Academic-Calendar-2020-2021.pdf">http://hjce.in/wp-content/uploads/2022/05/4.-Final-Academic-Calendar-2020-2021.pdf</a>

## 2.7 - Student Satisfaction Survey

### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<http://www.hjce.in/wp-content/uploads/2021/08/Q-2.7.1-B-Results-SSS-2019-20.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Research is an integral element of higher education. To endorse research culture, the institution has developed a unique cell which works for the promotion of research work viz, 'Center for Innovation', led by the Principal and three faculty-in-charge. The institution encourages faculty and the librarian to take up Research and projects from University, RUSA, UGC, ICSSR and NHRC/MSHRC. However, there is no strict defined policy framed as yet as it is a single faculty institution and the number of faculty is also very small.



File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	Nil
Any additional information	<a href="#">View File</a>

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

56,75,000 (Research Grants of 56,00,000 from RUSA, MHRD and 75,000 from University of Mumbai)

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<a href="#">View File</a>
List of teachers receiving grant and details of grant received	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.2 - Resource Mobilization for Research

#### 3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

56,75,000

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<a href="#">View File</a>
List of projects and grant details	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.2.2 - Number of teachers having research projects during the year

9

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	<a href="#">View File</a>

#### 3.2.3 - Number of teachers recognised as research guides

5

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	<a href="#">View File</a>

### 3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

1

File Description	Documents
Supporting document from Funding Agencies	<a href="#">View File</a>
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

### 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The Institution has a well established centre of Innovation and Research Centre. Which caters to the needs of young researchers. Under the centre, the faculty of the College has undertaken major and minor researchers sponsored by UGC, ICSSR, RUSA University of Mumbai, Maharashtra Text Book Bureau. With RUSA funding the College has established a dedicated E cell under which students and other stakeholders are provided training for start-ups, skills, innovations, etc. Under this cell the college has struck collaboration with various organizations such as Skill development of India in order to provide world class training to all its stakeholders.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

22

File Description	Documents
Report of the events	<a href="#">View File</a>
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4 - Research Publications and Awards

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

C. Any 2 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year**

**3.4.2.1 - Number of PhD students registered during the year**

3

File Description	Documents
URL to the research page on HEI website	<a href="https://hjce.in/academics/ph-d/">https://hjce.in/academics/ph-d/</a>
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

0

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

2

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

#### 3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

### 3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

#### 3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

### 3.5 - Consultancy

#### 3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

#### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

#### AT THE SERVICE OF THE COMMUNITY IN THE ONLINE MODE...

- Tell A Story!", "Once Upon a Time", "All Virus and No Work... Makes A Virus Happy"
- Daan Utsav: Basket of Hope
- Yoga for Fit India
- Teaching NGO Staff - Spoken English
- Talking About Cancer.
- Seva Mela- Newspaper Bag Making
- Tutor 9th To 12th Grade Students (Spark A Change)
- Do A Good Deed- Cook A Meal for Poor
- Let's Hear and Talk About Goodness All Around Us
- Thankyou Letter to Frontline Workers
- World Art Day-Teach A Skill to A Child
- By adhering to all safety and hygiene measures, our college students donated money to needy and various NGOs. They also started relief services by distribution of essential kits to the needy, providing meals, packed grocery kits and hand sanitizers to the marginalised.
- Mask Making, Distribution and Awareness DriveThe students prepared masks from pure cotton cloth and distributed them in their neighbourhood providing instructions for their use and disposal.
- REACHING THE UNREACHED Projects selected at National Level from amongst 250 institutions :i)Mask Making and



Safe Disposal ii) Developing Social Entrepreneurial Skills through Theme Based Pedagogy iii) Sensitization Towards Zero Littering.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://hjce.in/dlle/">https://hjce.in/dlle/</a>

### 3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

1

File Description	Documents
Number of awards for extension activities in during the year	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

34

File Description	Documents
Reports of the events organized	No File Uploaded
Any additional information	<a href="#">View File</a>

### 3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

100

File Description	Documents
Reports of the events	No File Uploaded
Any additional information	<a href="#">View File</a>

### 3.7 - Collaboration

#### 3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

3

File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

1

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

#### Infrastructure :

The institution has infrastructural facilities as per the NCTE Regulations 2014. The college is equipped with:

- Multipurpose Hall I & II
- Class Rooms
- Research Cell
- Counseling cell
- Technology Museum
- Psychology Laboratory & Curricular Lab

- Computer cum ET/ICT Laboratory
- Meeting Room
- Library
- Ladies Common Room
- Staff Room
- Resource Room
- Pantry
- Multipurpose Hall and Seminar Hall
- SUPW Room
- Art and Craft Room
- Activity and Exhibition Gallery
- Music Room
- Sports Room
- Science Lab I & II
- Auditorium
- Terrace

#### Facilities

Accomplishing a task with plenty of space by utilizing the resource to the optimum is indeed not so challenging as accomplishing the same with limited space by optimizing the space available and putting it to maximum use. H J College faces the challenge of space but with meticulous strategic planning and organization, the institution is indeed a STATE OF THE ART Institution and envy of the neighbours! The chart below portrays the multiple use of the physical resource of the institution.

Facilities provided are as under,

- IQAC
- Library
- Computer Lab
- Psychology Lab
- Language Lab
- Placement Cell
- Counselling Cell
- Women Cell
- Student Welfare Fund
- Curricular and Co-curricular Activities
- Alumni

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://hjce.in/facilities/infrastructure/">https://hjce.in/facilities/infrastructure/</a>

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Varied infrastructural facilities available for co-curricular & extra-curricular activities, Yoga, games and sports as per the NCTE Regulations 2014 Multipurpose Hall I & II and Seminar room, classrooms, library, a spacious corridor available for various activities. All the rooms are equipped with computers along with LCD projector and internet connectivity. The entire college campus is Wi-Fi enabled. A permanent stage and state of art acoustic system, musical instruments, The Music room, are used for rehearsing as well as performing of co-curricular activities by the student teachers. SUPW room for various Care and Share activities. Art and Craft room are used for preparation of teaching aids and other instructional material. Activity and Exhibition Gallery for exhibiting the output of the various Club activities. Playground and Quadrangle & Sports Store Room between the buildings for sports. Science Laboratory I & II for demonstration & storage Terrace garden is utilized to nurture plants and to maintain the green space in the institution.

File Description	Documents
Geotagged pictures	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://hjce.in/galleries/nggallery/gallery/co-curricular-activities-cultural-activities">http://hjce.in/galleries/nggallery/gallery/co-curricular-activities-cultural-activities</a>

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

3

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

30669980

File Description	Documents
Upload audited utilization statements	<a href="#">View File</a>
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is fully computerized with e-Granthalaya 3.0 software. It has various library housekeeping operations modules for managing the day-to-day records of the library. Database Administration which is used to manage library staff accounts, database access login, users profile and database backup, Library Administration is used to manage library staff accounts, module access restriction, data entry formats, receipts and funds management of the library, Master Data is used to update user's profile, directories of subjects, publishers, vendors, and sections of the library, Books Acquisition helps to update the details of collection on approval. Cataloguing Module is used to add the retrospective and current acquired collection data, Circulation is used for issue and return of the books to the users. Serials Control is used to add the issues received of the journals in the library. Micro Document Manager module is used to attach scanned documents such as newspaper articles. To search the collection details Search/OPAC module is used. Thus the college has facilitated quick and easy access of its library resources for all the stakeholders.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://hjce.in/library/about/#">https://hjce.in/library/about/#</a>

**4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources**

**A. Any 4 or more of the above**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>

**4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)**

**128137**

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)**

**4.2.4.1 - Number of teachers and students using the library per day during the year**

**130**

File Description	Documents
Upload details of library usage by teachers and students	<a href="#">View File</a>
Any additional information	No File Uploaded

### 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The Institution motivates faculty as well as the students to take initiative in having an innovative conduction of curriculum for which there is allocation of technological and print resources. Resources are allocated judiciously but generously among the staff members for smooth functioning. Access to Internet and Wi-Fi connectivity is provided to the faculty members and students of the institution for content preparation and curriculum transaction. A record muster is maintained of the utilization of the resources.

Optimum utilization of physical and human resources not just for the B.Ed. programme but also for programmes run in collaboration with University of Mumbai and IGNOU.

The Library is equipped with computers & Internet facility for books issue/return, data entry of documents, maintaining user's records and other library documentation work.

The OPAC/Search facility is available to staff, student teachers, Ph.D. scholars and external users to search and access the collection of the library. Also there is one reprographic machine with scanning facility to provide photocopy to learners. There is a collection of educational CD's, movies, CDs of CAI presentations.

The student teachers can collect information from online resources with the free Wi-Fi connectivity available in the library.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil



#### 4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
100	40

File Description	Documents
Upload any additional information	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 750 Mbps

File Description	Documents
Details of bandwidth available in the Institution	<a href="#">View File</a>
Upload any additional information	No File Uploaded

#### 4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

30669980

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Institution follows a policy of Optimum utilization of physical and human resources not just for the B.Ed. programme but also for programmes run in collaboration with University of Mumbai .

The Institution motivates faculty as well as the students to take initiative in having an innovative conduction of curriculum for which there is allocation of technological and print resources. Resources are allocated judiciously but generously among the staff members for smooth functioning. Access to Internet and Wi-Fi connectivity is provided to the faculty members and students of the institution for content preparation and curriculum transaction. A record muster is maintained of the utilization of the resources.

The Library is equipped with computers & Internet facility for books issue/return, data entry of documents, maintaining user's records and other library documentation work.

The OPAC/Search facility is available to staff, student teachers, Ph.D. scholars and external users to search and access the collection of the library. Also there is one reprographic machine with scanning facility to provide photocopy to learners. There is a collection of educational CD's, movies, CDs of CAI presentations.

The student teachers can collect information from online resources with the free Wi-Fi connectivity available in the library.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

30

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

02

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="http://hjce.in/">http://hjce.in/</a>
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

2

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>
Upload any additional information	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of outgoing students who got placement during the year

39

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

## 5.2.2 - Number of outgoing students progressing to higher education

4

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	No File Uploaded

## 5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

### 5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

0

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

7

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The College has an active Students Council elected by a Democratic Elections process. Details are as uploaded in the file.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://hjce.in/publications/newsletter/">https://hjce.in/publications/newsletter/</a>

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

13

File Description	Documents
Report of the event	<a href="#">View File</a>
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Content enrichment sessions were organized in all the methods to help students to gain mastery over the content. The sessions were conducted by our alumni.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

### 5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The institution maintains its focus on the vision and mission for effectual conduction of curriculum design and development. Vision Empower to sow the seeds of knowledge Emerge to nurture the innate potentialities Evolve to blossom into an integrated personality Encompass to pledge to the global society Mission Total transformation of student teachers to bring harmony through Commitment to cultivate competencies and capacity building, Translating inclusion and core values into practice. Fostering research attitude.

The college management adopts a democratic and transparent style of functioning with the Principal receiving complete autonomy in carrying out the day-to-day functioning of the college. At the same time the college management takes keen interest in being kept informed on a regular basis about the varied endeavors undertaken by the college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://hjce.in/galleries/nggallery/gallery/autonomy">http://hjce.in/galleries/nggallery/gallery/autonomy</a>

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Besides these formal meetings, the management has regular and insightful interaction with the Principal, teaching and non-teaching faculty of the institution and also college student teachers. The management of the college whole heartedly supports the college by lending the much needed guidance, suggestions and insights in matters of grave concern as well as in matters related to educational transaction, technology and infrastructural facility. For instance, the college multipurpose room has been renovated and converted into a centrally air-conditioned facility. The ladies common room washrooms have been renovated and their number increased.



File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The Institutional Perspective Plan is made in the beginning of the year with consultation of Principal and the faculty. The same is reviewed by the college Board of Studies, Academic council and Governing Council. It is well integrated within the Academic Calendar every year and executed. These plans are then incorporated in the day-to-day activities. The allotment of duties is communicated orally as well as in the written form via staff meetings and also through the staff circulars before the commencement of the academic session. This is done to provide each team with ample time for creative and constructive planning of the entire year's activities related to the given portfolio. The finance and Administrative plan is presented in the Finance and College Development Committees and carried out accordingly. For instance the Activities taken under RUSA are presented through the Detailed Project Report (DPR) and organised accordingly.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The college has a duly constituted STATUTORY BODIES headed by the President of the Parent body; representatives from the

management, the Principal of the institution, members representing the teaching staff and admin staff along with experts from the community.

File Description	Documents
Paste link to Organogram on the institution webpage	<a href="https://hjce.in/about-us/statutory-committees/">https://hjce.in/about-us/statutory-committees/</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

### 6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	No File Uploaded

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The institution makes an endeavor to ensure the staff well-being, satisfaction and motivation in the following manner:

- Yoga and meditation courses are conducted in the institution from time to time for releasing stress of the staff.
- Organizations like Bank of Maharashtra quite often invited to college to provide valuable advice to the faculty members for savings, risk taking and investments, insurance.
- Various schemes of grant either for the benefit of the

faculty or administrative staff are is shared with them.

- The faculty and administrative staff are encouraged to attend relevant workshops, seminars which enhance their knowledge and performance and thus help in deriving satisfaction.
- All the faculty members are judiciously given opportunity to prepare and present papers at the seminars/conferences, they are allowed to make use of the facilities and technology available in the college also adjustments are made in the time table so as to facilitate them to accomplish their desired task. .
- Picnics, educational movies and excursions are organised for the staff and the student teachers for relaxation, free Medical Check-ups are organised by the college management to enable the faculty maintain healthy life style.
- Appreciation letters, mementoes are given to the faculty in recognition of their significant contribution to the conduct of National and International Conferences.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

3

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

24

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

#### 6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

7

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

##### 6.4.1 - Institution conducts internal and external financial audits regularly

Regular Internal Audits are conducted by the Registered Auditors appointed by the Management. Audited Statements are submitted for records to the office of the Joint Director, Higher Education, Mumbai Region on or before 31st July of every year as the Salary Grants from the Office of the Joint director, Higher Education Department, State Government of Maharashtra being covered under Grant in aid code to receive 100% Salary Grants. Also College is a recipient of Autonomy Grants and Grants from RUSA (Rashtriya Uchhatar Shiksha Abhiyan, MHRD) the Audited Statements of these grants are submitted to the respective offices for record.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://hjce.in/about-us/finance/">http://hjce.in/about-us/finance/</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The College is covered under the provisions of Grnat in aid code and receives only Salary Grant from the State Government. Besides this one time Autonomy Grants were received for the year 2019 - 2020 and College received grants from RUSA as per the Detailed Project Report submitted. These grants are utilised for the specific purposes for which they are recieved and the Audited Statements are submitted to the concerned Authorities. However, the Management is proactive and provides all necessary facilities and maintenance of the existing Infrastructure as per need of the hour.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Following are the two Best Practices Institutionalised for Quality Assurance and the processes are visibel in terms of Incremental improvement :

Reaching the Unreached through Extension Activities

To instill social consciousness and foster social responsibility among the Student Teachers a wide range of community based activities are pursued ranging from blood donation camps, joy of giving, clean the beach, assisting the local police station in its endeavor to serve the senior citizens and reach out to local people, reaching out to the patients through the platform of 'Akshaypatra', serving the leprosy patients and the old at Shantivan, teaching the children from deprived backgrounds etc.

#### Supportive Environment for the Student Teachers

'Participate and Grow' is the motto of the college which is followed conscientiously to ensure unfolding of the student's innate potential by the way of activities such as 'Care and Share', student council activities, student mentoring, placement, alumni meet, parents teachers meet, grievance cell and suggestion box, women cell activities, tutorials, brainstorming etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://hjce.in/galleries/">http://hjce.in/galleries/</a>

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

**Two examples of IQAC facilitated Institutional reviews and implementation of teaching learning reforms :**

#### Participatory - 'Technopedagogy'

The college focuses on providing sound academic practices and encourages faculty to use globally accepted methods of teaching and learning. IQAC endeavors for the optimization and integration of modern methods of teaching and learning in the institution. The emphasis is on catering to diverse learning needs, having active pupil participation, catering to digital learners, and creating an inclusive environment. IQAC acts as a nodal agency of the institution for quality related activities of teaching research and outreach. IQAC records, disseminates and monitors quality measures of the institution related to various academic and non-academic activities.



## Vibrant Research Culture & Collaborations

IQAC monitors quality of research programmes proposed and undertaken at HJCE. The college IQAC through its 'Center for Innovations' has initiated a vibrant research culture on the campus through varied supportive schemes such as procuring research funds from different funding agencies, publishing of college research journal, earmarking separate space for research related work, expanding supportive infrastructure for research such as ICT resources and print resources, support for organization of seminar/workshops/talks related to research, transparent research policy to take independent research and doctoral work.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://hjce.in/galleries/">http://hjce.in/galleries/</a>

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

**B. Any 3 of the above**

File Description	Documents
Paste the web link of annual reports of the Institution	<a href="http://hjce.in/igac-2/annual-reports/">http://hjce.in/igac-2/annual-reports/</a>
Upload e-copies of accreditations and certification	<a href="#">View File</a>
Upload details of quality assurance initiatives of the institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES



## 7.1 - Institutional Values and Social Responsibilities

### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College is very conscious about maintaining and promoting Gender Equity amongst its staff and students. Details of the measures initiated by the institution for the same has been uploaded under additional information.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://hjce.in/wp-content/uploads/2021/09/Newsletter-2020-2021.pdf">http://hjce.in/wp-content/uploads/2021/09/Newsletter-2020-2021.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The Institution with full awareness and consciousness ensures appropriate management of degradable and non degradable waste and the same has been appreciated by Mahatma Gandhi National Council of Rural Education, Department of Higher Education, Ministry of Education, Government of India. The relevant photographs are embeded within the document uploaded.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geotagged photographs of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**D. Any 1 of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1.Restricted entry of automobiles**
- 2.Use of bicycles/ Battery-powered vehicles**
- 3.Pedestrian-friendly pathways**
- 4.Ban on use of plastic**
- 5.Landscaping**

**B. Any 3 of the above**

File Description	Documents
Geotagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

## 7.1.6 - Quality audits on environment and energy undertaken by the institution

**7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:**

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.**

**B. Any 3 of the above**

File Description	Documents
Geotagged photographs / videos of facilities	<a href="#">View File</a>
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

There are several strategies adopted by the College as initiatives in providing an inclusive environment and efforts are taken to keep campus tolerant and harmonious towards cultural, regional, linguistic, communal, socioeconomic diversities.

Detailed list of strategies followed is in the file uploaded.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Awareness sessions are conducted regarding rights and duties of the voters, values and responsibilities as citizens. The faculty is encouraged to apply to the graduate constituency on the University and government portal. The Students council elections are conducted in democratic manner to give practical experience to the students. Prior to state elections, awareness session for adult students and parents are conducted. An oath-taking ceremony is organised to encourage students to participate as voters. The college emphasizes in celebrating all the Days of National Importance. The daily Assembly emphasizes on conduct of 'Sarvadharm' Prayer and Singing of National Anthem as a practice to imbibe National value.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of Ethics - policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**Days of National and International importance with relevance to its stakeholders are celebrated to develop a secular and global attitude amongst the student teachers. The college emphasizes the singularity of all religions and cultures. Events focusing on human values are celebrated in the college.**

**Details are provided in the attached Annual Report and News Letter of the College.**

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<a href="#">View File</a>
Geotagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

The Best Practices practiced by the Institution have been appreciated by the previous NAAC Peer Team. They are uploaded on the Website of the Institution and the link to the same is provided hereunder.

File Description	Documents
Best practices in the Institutional website	<a href="http://hjce.in/wp-content/uploads/2022/07/7.2.1-Best-Practices.pdf">http://hjce.in/wp-content/uploads/2022/07/7.2.1-Best-Practices.pdf</a>
Any other relevant information	Nil

## 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The College with the involvement of its proactive Management, has always prioritized its goal of sustaining quality education. As a result, the College is one of firsts of Teacher Education Institutions in Mumbai & Maharashtra to be awarded Autonomous status by UGC & recognition from RUSA. The College was the only Teacher Education Institution selected for the Digital Launch of 'Entrepreneurship, Employability and Career Hub' at the hands of Hon. Prime Minister Shri. Narendraji Modi. It is a recipient of grant of Rs.5 Cr. from RUSA under Component for Quality Enhancement for all its stake holders. Hence the college has prioritized organization of various quality enhancement programmes throughout the year in order to disseminate the benefits of the funds received to all its

stakeholders. Though it was COVID-19 Pandemic situation, the College continued its planned activities in online mode keeping its stakeholders occupied in positively & meaningful activities of quality initiatives and enhancement. The quality work done in the field of education is also acknowledged by awarding HJCE 49th position at all India level and 14th position in Maharashtra in the (survey by) EW : India Higher Education Rankings 2020-21. This is indeed a remarkable achievement for the College.

File Description	Documents
Appropriate link in the institutional website	<a href="https://hjce.in/about-us/rusa/">https://hjce.in/about-us/rusa/</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

#### (i) Curricular Aspects

- To continue curriculum transaction of B.Ed. under Autonomy in line with the needs of student teachers and global society.

#### (ii) Teaching, Learning and Evaluation

- cater to diverse needs of students
- strengthening Tutorial and Remedial program, Speak Well Club & Language Lab, Mentor group, reflective & participatory practices in practice teaching, ICT in teaching learning practices, flipped classroom, self-study, repository of institutional study materials
- innovations in practice teaching, content enrichment programs, flexibility in assessment and evaluation, initiate peer assessments.
- FIP for capacity building & motivation
- self-appraisals, student feedback for evaluation of teachers

#### (iii) Research Consultancy and Extension

- organise paper reading sessions & update researchers on emerging trends, publication, share ideas of relevant



significance

- establish linkages with national- international organizations from education and research.

(iv) Infrastructure and Learning Resources

- Update & maintain Infrastructure and Resources with latest technology

(v) Student Support and Progression

- enhance library resources
- Strengthen the placements and various functional Cells for holistic & multifaceted Development of Students,

(vi) Governance and Leadership

- Render full support for multidimensional progress of all stakeholders

(vii) Innovative Practices

Strengthen IQAC and promote innovative ideas for overall growth, sustenance and enhancement of quality in Education.