



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution	HANSRAJ JIVANDAS COLLEGE OF EDUCATION
• Name of the Head of the institution	DE. ANITA SWAMI
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	02226041192
• Alternate phone No.	02226044641
• Mobile No. (Principal)	9820653125
• Registered e-mail ID (Principal)	principal.hjc@gmail.com
• Address	Dr. Madhuri Shah Campus, R. K. Mission Marg,
• City/Town	Khar West, Mumbai
• State/UT	Maharashtra
• Pin Code	400052
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	26/02/2019
• Type of Institution	Co-education
• Location	Urban

• Financial Status	Grants-in aid				
• Name of the IQAC Co-ordinator/Director	Dr. Usha A. Borkar				
• Phone No.	02226044641				
• Mobile No:	9820003265				
• IQAC e-mail ID	hjcollege@rediffmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	http://hjce.in/iqac-2/aqar-reports/				
4.Was the Academic Calendar prepared for that year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://hjce.in/iqac-2/academic-calendar/				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	87	2004	08/01/2004	07/01/2011
Cycle 2	A	3.01	2011	08/01/2011	07/01/2017
Cycle 3	A+	3.53	2018	04/12/2018	31/12/2024
6.Date of Establishment of IQAC			01/09/2003		
7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?					

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Dept. of Social Welfare	Post Matric Scholarship	State Government	30/05/2022	98001.25
UGC	Autonomous Status	University	14/01/2019	9 L
MHRD, RUSA	Grant for Quality Excellence in Select Autonomous Colleges under Component 8	Rashtriya Uchhatar Shiksha Aabhiyan (RUSA)	09/12/2019	2.5Cr

8. Provide details regarding the composition of the IQAC:

<ul style="list-style-type: none"> Upload the latest notification regarding the composition of the IQAC by the HEI 	View File	
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9. No. of IQAC meetings held during the year

2

<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	No
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<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
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10. Did IQAC receive funding from any funding agency to support its activities during the year?

Yes

<ul style="list-style-type: none"> If yes, mention the amount 	250,00,000
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11. Significant contributions made by IQAC during the current year (maximum five bullets)

1. Strengthening collaborations with international and national ranking institutions so as to conduct meaningful knowledge and human

resource exchange	
2. Strengthening institutional social responsibility through intense offline and online community services	
3. Student empowerment through participation and training for building entrepreneurship skills and mindset	
4. Faculty empowerment of digital skills and techno pedagogy	
5. Building national and global value systems among the future teachers	
12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:	
Plan of Action	Achievements/Outcomes
1. Curricular Aspects	Curriculum transaction of B.Ed. under Autonomy in line with the needs of student teachers and global society. In light of COVID-19 pandemic, the curriculum transaction and all the related practicum activities were conducted using ZOOM and Master Soft Portal. Faculty as well as students received training in the use of varied online tools such as Word Wall, Quizzes, Edmodo, Testmoz, Padlet, Mentimeter, Whiteboard, Kahoot etc
2. Teaching, Learning and Evaluation	The diverse needs of students was strengthened via Tutorial and Remedial program, Speak Well Club & Language Lab, Mentor group, reflective & participatory practices in practice teaching, ICT in teaching learning practices, flipped classroom, self-study, repository of institutional study materials. Innovations in practice teaching, content enrichment programs, flexibility in assessment and evaluation,

	<p>initiation of peer assessments was done to meet the challenges put forth by pandemic scenario. FIP for capacity building of students, teachers and admin staff were conducted to motivate all personnel for optimum performance. The college also encouraged self-appraisal, student feedback for evaluation of teachers</p>
3. Research Consultancy and Extension	<p>Sessions to train Research scholars in effective use of Statistical Software to analyse the data, sessions to update researchers on emerging trends, publication, share ideas of relevant significance • establish linkages with national- international organizations from education and research</p>
4. Infrastructure and Learning Resources Update & maintain Infrastructure and Resources with latest technology	<p>An overhaul of existing infrastructure was done. For the academic year 2021-2022, the college carried out the following: modifications • Made the campus green by installing solar panels. • Repair and updated maintenance of the entire campus especially with reference to - • Toilet facilities for both boys and girls • Spruced up the girls and boys common rooms • Developed method rooms as resource rooms, language laboratory and mathematics laboratory • Upgraded the Psychology lab and ET cell • Created comfortable learning environment for students including smart boards and air conditioners. • Created comfortable working environment</p>

	<p>for the staff • Provided for safe and hygienic water facilities • Developed of terrace garden • Sound systems, free Wi-Fi facilities, etc. • Firefighting facilities • ICT resources -Revamped the computer room including installation of new computers • Introduced learning management systems in the college</p>
<p>5. Student Support and Progression enhance library resources Strengthen the placements and various functional Cells for holistic & multifaceted Development of Students,</p>	<p>During the academic year 2021-2022- • On line library resources were set up and enhanced so as to provide support to students during pandemic • Streamlined IT resources using Master Soft ERP to help students with referencing during practice teaching, online submission of assignments, online exams • Strengthened the placement cell involving a greater number of schools and campus placements were conducted online. • Counselling Cell services were expanded and students were supported using online services • Provided opportunities for holistic development of the students through curricular and cocurricular activities within the college and outside. • Initiated several add on certificate programmes that enabled enhancement of students' skills or knowledge as a teacher. • Conducted workshops for professional development of students to increase their employability. • Engaged college alumni in supporting students academically as well as cocurricular activities. •</p>

	<p>Provided group insurance facility to the students. • Catered to differently abled students through Remedial and Tutorial Program. • Increased the Women's Cell visibility and activities for empowerment of women</p>
<p>6. Governance and Leadership Render full support for multidimensional progress of all stakeholders</p>	<p>For the current academic year 2021-2022 the college accomplished the following: • Extended facilities to staff like good spacious physical environment and Wi-Fi in the staff room. • Strengthened the PTA and Alumni association of the college for increased communication with both the groups. • Financial Management and Resource Mobilization was done with a robust internal audit system established for better financial management. • The college website was made more dynamic for disseminating information to all stakeholders. • LMS and MIS were strengthened to have an effective functioning of the college. • the number of seats for Ph.D. registrations were increased with requisite permission from University of Mumbai and faculty was encouraged to apply for guide ship. • Strengthening of performance appraisal mechanism and feedback via online mechanism was done which also Included SWOT analysis for quality up gradation</p>
<p>7. Innovative Practices Strengthen IQAC and promote innovative ideas for overall growth, sustenance and</p>	<p>For the current academic year 2021-2022, the college accomplished the following: • Strengthening of IQAC and</p>

<p>enhancement of quality in Education.</p>	<p>expanding to bring in more stakeholders - management and student representatives. Had regular meetings. Shared perspective plan with Management. Involved all faculty members for key IQAC meetings. • Conducted workshops on various issues related to Inclusion. • Worked towards the installation of an LMS for self-learning & offering need-based e-learning courses for alumni & school teachers • Provided diverse activities to sensitize students to learn about inclusion. • Catered for all needs of differently abled students. • Strengthened the Women's cell and promoted gender sensitization through curricular and cocurricular activities. • Integrated the core values to improve student quality and contribute to national development. • Reported good practices of various departments and shared them in staff meetings • Held periodic review meetings and feedback sessions for sharing successes/failures. • Improvised feedback mechanism from shareholders and worked towards implementing the feedback.</p>
<p>13. Was the AQAR placed before the statutory body?</p>	<p>Yes</p>
<p>• Name of the statutory body</p>	
<p>Name of the statutory body</p>	<p>Date of meeting(s)</p>
<p>Governing Body</p>	<p>07/09/2021</p>

14. Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> Year 	
Year	Date of Submission
2020	19/01/2022
15. Multidisciplinary / interdisciplinary	
<p>The Teaching Education programme leading to the B.Ed. degree is an interdisciplinary programme by itself and the same is transacted in the same spirit. Besides with NEP coming in force the existing Teacher Education Institutions need to move to Multidisciplinary mode. Hence the College is in the process of commencing Bachelor of Arts programmes specializing in English, History, Geography and Science with specialisation in Information Technology. The commencement of the aforesaid courses will enable the college to function in a Multidisciplinary environment. The proposals for the same have been presented in the Governing Council Meetings during the year and have been approved prima facie.</p>	
16. Academic bank of credits (ABC):	
<p>At present the Academic Bank of Credits is under the purview of the Affiliating University and the decision for implementing the same at the institutional level is awaited.</p>	
17. Skill development:	
<p>With an emphasis on soft skill development among student teachers college designs and implements various Training Programmes with a focus on Soft Skill Development which is one of the essential components in teachers and is an integral part and USB of the College.</p> <p>The College also has an Entrepreneurship Cell and Skill Hub which is sponsored by RUSA. Numerous Skill Development Programmes have been planned and conducted round the year for benefit of all stakeholders.</p>	
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
<p>Our College is a recognised Gujarathi Linguistic Minority College so all those students who wish to opt for Gujarathi pedagogy and pursue</p>	

their B.Ed. degree are permitted to do so.

We take great pride in celebrating Maharashtra Day, Marathi Bhasha Diwas, Hindi Diwas and festivals representing variety Religions, regions and cultures accross India.

All courses under SWAYAM and all add on courses are offered in online mode.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The College has revamped its syllabus with a focus on Outcome Based Education which will be implemented with the fresh batch of the year 2022-2023.

20.Distance education/online education:

The College runs a Study Centre of Indira Gandhi National Open University and offers a few Certificate, Diploma and Post Graduate level programmes related to Teacher Education and Higher Education like M.A.P.C. (Psychology); M.A. (Education), PGDHE, PGDSLM, DECE, CTE in distance mode. Besides being a Personal Contact Prgogramme Cetre of Institute of Distance and Open Learning (IDOL) of University of Mumbai for M.A. (Education) though Distance Mode.

The Courses from SWAYAM nad other Add-on courses are run in Online mode for all stakeholders.

Extended Profile

1.Programme

1.1 01

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1 100

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 50

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 99

Number of students who appeared for the examinations conducted
by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1 18

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 8

Number of full-time teachers during the year:

Extended Profile

1.Programme

1.1 01

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1 100

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 50

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 99

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1 18

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2	8
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.3	12
Number of sanctioned posts for the year:	
4.Institution	
4.1	50
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	16
Total number of Classrooms and Seminar halls	
4.3	46
Total number of computers on campus for academic purposes	
4.4	1731928
Total expenditure, excluding salary, during the year (INR in Lakhs):	
Part B	
CURRICULAR ASPECTS	
1.1 - Curriculum Design and Development	
1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.	
During COVID 19 Pandemic the entire Curriculum Transaction has shifted to the online mode. Accordingly, modifications were done in the practicum as well as the theory syllabus. The same was approved by the College Board of Studies and Academic Council. Post pandemic, the curriculum was shifted to the pre-pandemic syllabus that was already approved by the College Board Studies and Academic Council Meetings conducted in September, 2019.During	

COVID 19 Pandemic the entire Curriculum Transaction has shifted to the online mode. Accordingly, modifications were done in the practicum as well as the theory syllabus. The same was approved by the College Board of Studies and Academic Council. Post pandemic, the curriculum was shifted to the pre-pandemic syllabus that was already approved by the College Board Studies and Academic Council Meetings conducted in September, 2019.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	http://www.hjce.in/wp-content/uploads/2021/08/Q-2.6-Program-Outcomes.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

0

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	No File Uploaded
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

24

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	No File Uploaded
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

0

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

1

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The College emphasizes on translating various issues relevant to professional ethics, gender, human values, environment and sustainability through numerous activities conducted in the college throughout the year. The following are some of the activities highlighting the same : 1. Assembly based on 'Sarvadharm Prarthana & Human values' 2. Celebration of days of national importance such as Independence Day, Republic Day, National Voter's Day, Constitutional Day, Marathi Bhasah Din, Training programme on Human Rights. 3. Seminars Women Empowerment, Guest sessions on Environmental Issues, Gender Equality, responsible and safe usage of Internet, Workshops highlighting the importance of Yoga and health management. 4. touching the lives of unprivileged through numerous services in collaboration with NGOs, participation in Mahatma Gandhi National Council for Rural Education. 5. Celebration of Ek Bharat Shreshtha Bharat, Shiv

Swarajya Din.

The glimpses of the aforementioned activities are recorded in the News Letter which is available on the College website.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

12

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

1123

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

100

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System	
1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	C. Any 2 of the above
File Description	Documents
Provide the URL for stakeholders' feedback report	Nil
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File
1.4.2 - The feedback system of the Institution comprises the following	B. Feedback collected, analysed and action taken
File Description	Documents
Provide URL for stakeholders' feedback report	Nil
Any additional information	View File
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment of Students	
2.1.1.1 - Number of students admitted (year-wise) during the year	
100	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)	
25	

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The college has a robust mentoring system in place which enables the teacher educators to observe and understand learners' diversity effectively. Based on the inputs received, remedial classes for content enrichment, Speak Well Club using Language Laboratory for enhancing communication skills, detailed written feedback for essays, class test & examinations for pinpointing the lacuna in student's understanding & concept clarity, intense brainstorming & tutorial sessions, ICT enabled teaching and learning, peer tutoring and buddy system are some of the unique programmes for assessing and enhancing students abilities. All these programmes are integrated in the regular college schedule and is reflected in the college timetable.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/10/2021	100	7

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

'Participate and Grow' is the motto of the college which is translated in every activity of the college including transaction of the curriculum. Hence active learning is an integral part of the teaching learning process in the institution whereby student teachers engage in activities, such as reading, writing, discussion, or problem solving that promotes analysis, synthesis, and evaluation of the content. Cooperative Learning, Problem-Based Learning, and Case Based Learning and Simulations are some of the many approaches that promote active learning. The college emphasizes on student centred learning and interactive instruction which involves high amount of reflective discussion and sharing among student participants and always sets its resources towards providing active learning opportunities.

File Description	Documents
Upload any additional information	View File
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The college faculty focuses on integrating technology in their curriculum transaction in order to enable student teachers develop knowledge, understanding and skills about technology related to their own subject teaching in school.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	http://hjce.in/facilities/computer-lab/
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

7

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The academic calendar is made in the beginning of the year with consultation of Principal and the faculty. These plans are then incorporated in the day-to-day activities. The allotment of duties is communicated orally as well as in the written form via staff meetings and also through the staff circulars before the commencement of the academic session. This is done to provide each team with ample time for creative and constructive planning of the entire year's activities related to the given portfolio.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

7

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

7

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

24

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

40

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The college utilizes ERP Mastersoft for conduct of online Examinations and Declaration of Results. The ERP facilitates Data Entry and generation of Marksheets without Human Interference and publication of Gazette within the mandatory schedule. During the Academic years 2021 - 2022 some part of the curriculum transaction was done in online mode due to COVID-19 restrictions. To facilitate the same question Banks, Assignment submissions, Term End Examinations, Class Tests, Essays, Preliminary Examinations, Action Research Projects, sharing of Study Material was all done using Mastersoft portal. The same has been continued in the Offline Mode so as to facilitate 'ANY-TIME, ANY-WHERE AVAILABILITY' of curricular resources to the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

PROGRAM SPECIFIC OUTCOMES AND COURSE OUTCOMES Two-Year B.Ed.
Program is designed to ensure student teachers acquire competencies to become effective Secondary and Higher Secondary School teachers in a dynamic Global Scenario. T Knowledge integration:
Communication skills: These skills relate to communication between teacher and student, teacher and administrators, teacher and colleagues, teacher and community. Student teachers should be able to demonstrate that they can PO3. Effective Teaching: Student teachers should be able to demonstrate proficiency PO4. Professional

behaviors: Epitomize accepted ethical standards, including the Professional Standards for teachers, with the highest sense of honesty, transparency and integrity. PO5. ICT skills: Student teachers should be competent in blending of online and face-to-face classroom teaching, performing a set of core practical and technical skills. PO6. Personal management skills: relate to development of the individual: prioritize tasks, plan schedule work to meet deadlines and communicate effectively with others, select appropriate learning methods, strategies, and techniques for subject and competencies to be mastered, assess their own strengths and weaknesses and be willing to seek guidance or accept feedback about personal weaknesses in knowledge and skills, develop and practice active coping skills and when distressed, seek counseling.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	http://hjce.in/igac-2/igac-aqar-documents/

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The Process of evaluation of Programme outcomes attained is being carried out. since it is a new concept for the institution and the faculty, the institution organised training sessions by experts to carry out the procedure in an expected manner. The syllabus for FY B.Ed. 2022- 2023 is being formulated keeping in mind the Programme and Course outcome.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

50

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	http://hjce.in/wp-content/uploads/2022/12/College-Annual-Report-21-22.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<http://hjce.in/wp-content/uploads/2022/07/Q-2.7.1-A-Format-of-Student-Satisfaction-Survey-2019-20.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The College through its Centre for Innovation encourages the Faculty and the Librarian to undertake sponsored Research Projects from National and State Level Funding Agencies. Such as University of Mumbai, RUSA, ICSSR, UGC, NHRC, MSHRC. The Centre of Innovation on a regular basis strengthens the Research Facilities made available to the College Research Scholars. Facilities such as Internet, Latest print material in Research Methodology, Training on pertinent topics of research, regular interaction with the Research Guides is made extensively available to the research scholars. The entire faculty is constantly motivated to publish Research Articles/papers in reputed National and International Journals. The faculty is also encouraged to undertake Ph.D. Guidship.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	http://hjce.in/wp-content/uploads/2022/12/Newsletter-2021-2022-final.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

56

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

56 Lakhs (Research Grants from RUSA , MHRD)

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

09

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

5

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

01

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The Institution has a well established centre of Innovation and Research Centre. Which caters to the needs of young researchers. Under the centre, the faculty of the College has undertaken major and minor researchers sponsored by UGC, ICSSR, RUSA University of Mumbai, Maharashtra Text Book Bureau. With RUSA funding the College has established a dedicated E cell under which students and other stakeholders are provided training for start-ups, skills, innovations, etc. Under this cell the college has struck collaboration with various organizations such as Skill development of India in order to provide world class training to all its stakeholders.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://hjce.in/wp-content/uploads/2022/12/Newsletter-2021-2022-final.pdf

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

10

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

02

File Description	Documents
URL to the research page on HEI website	http://hjce.in/research/research-cell/
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

15

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

6

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

EXTENDING A HAND TO THE UNREACHED Extension Work: The Department of Lifelong Learning and Extension [DLLE] promotes a meaningful and sustained rapport between the Universities and the community and offers training to all the enrolled students and Extension work teachers and flexible Continuing Education opportunities. Activities conducted by the Extension Cell are as follows:
1) Survey of Status of Women (SWS), Anna Poorna Yojana (APY),

Career project (CP) and Population Education Club (PEC). As every year, the college opted for these four projects.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://hjce.in/wp-content/uploads/2022/12/Newsletter-2021-2022-final.pdf

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

03

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

14

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

100

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

7

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

03

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The institution has infrastructural facilities as per the NCTE Regulations 2014. The college is equipped with: Multipurpose Hall I & II Class Rooms Research Cell Counselling cell Technology Museum Psychology Laboratory & Curricular Lab Computer cum ET/ICT Laboratory Meeting Room Library Ladies Common Room Staff Room Resource Room Pantry Multipurpose Hall and Seminar Hall SUPW Room Art and Craft Room Activity and Exhibition Gallery Music Room Sports Room Science Lab I & II Auditorium Terrace Facilities Accomplishing a task with plenty of space by utilizing the resource to the optimum is indeed not so challenging as accomplishing the same with limited space by optimizing the space available and putting it to maximum use. H J College faces the

challenge of space but with meticulous strategic planning and organization, the institution is indeed a STATE OF THE ART Institution and envy of the neighbours! The chart below portrays the multiple use of the physical resource of the institution. Facilities provided are as under, • IQAC • Library • Computer Lab • Psychology Lab • Language Lab • Placement Cell • Counselling Cell • Women Cell • Student Welfare Fund • Curricular and Co-curricular Activities • Alumni

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://hjce.in/facilities/infrastructure/

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Varied infrastructural facilities available for co-curricular & extra-curricular activities, Yoga, games and sports as per the NCTE Regulations 2014 Multipurpose Hall I & II and Seminar room, classrooms, library, a spacious corridor available for various activities. All the rooms are equipped with computers along with LCD projector and internet connectivity. The entire college campus is Wi-Fi enabled. A permanent stage and state of art acoustic system, musical instruments, The Music room, are used for rehearsing as well as performing of co-curricular activities by the student teachers. SUPW room for various Care and Share activities. Art and Craft room are used for preparation of teaching aids and other instructional material. Activity and Exhibition Gallery for exhibiting the output of the various Club activities. Playground and Quadrangle & Sports Store Room between the buildings for sports. Science Laboratory I & II for demonstration & storage Terrace Garden is utilized to nurture plants and to maintain the green space in the institution.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	http://hjce.in/galleries/nggallery/gallery/co-curricular-activities-cultural-activities

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

20

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

6226631

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	No File Uploaded
Any additional information	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The college library is fully computerized with e-Granthalaya 3.0 software. It has various library housekeeping operations modules for managing the day-to-day records of the library. Database Administration which is used to manage library staff accounts, database access login, users profile and database backup, Library Administration is used to manage library staff accounts, module access restriction, data entry formats, receipts and funds management of the library, Master Data is used to update user's profile, directories of subjects, publishers, vendors, and sections of the library, Books Acquisition helps to update the details of collection on approval. Cataloguing Module is used to add the retrospective and current acquired collection data, Circulation is used for issue and return of the books to the users. Serials Control is used to add the issues received of the journals in the library. Micro Document Manager module is used to attach scanned documents such as newspaper articles. To search the

collection details Search/OPAC module is used. Thus the college has facilitated quick and easy access of its library resources for all the stakeholders.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://hjce.in/library/about/

**4.2.2 - Institution has access to the following:
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources**

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

200693

File Description	Documents
Audited statements of accounts	View File
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

130

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The Institution motivates faculty as well as the students to take initiative in having an innovative conduction of curriculum for which there is allocation of technological and print resources. Resources are allocated judiciously but generously among the staff members for smooth functioning. Access to Internet and Wi-Fi connectivity is provided to the faculty members and students of the institution for content preparation and curriculum transaction. A record muster is maintained of the utilization of the resources. Optimum utilization of physical and human resources not just for the B.Ed. programme but also for programmes run in collaboration with University of Mumbai and IGNOU. The library is equipped with computers & Internet facility for books issue/return, data entry of documents, maintaining user's records and other library documentation work. The OPAC/Search facility is available to staff, student teachers, Ph.D. scholars and external users to search and access the collection of the library. Also, there is one reprographic machine with scanning facility to provide photocopy to learners. There is a collection of educational CD's, movies, CDs of CAI presentations. The student teachers can collect information from online resources with the free Wi-Fi connectivity available in the library

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
100	40

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

A. All four of the above

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

1347173

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Institution follows a policy of Optimum utilization of physical and human resources not just for the B.Ed. programme but also for programmes run in collaboration with University of Mumbai. The Institution motivates faculty as well as the students to take initiative in having an innovative conduction of curriculum for which there is allocation of technological and print resources. Resources are allocated judiciously but generously among the staff members for smooth functioning. Access to Internet and Wi-Fi connectivity is provided to the faculty members and students of the institution for content preparation and curriculum transaction. A record muster is maintained of the utilization of the resources. The Library is equipped with computers & Internet facility for books issue/return, data entry of documents, maintaining user's records and other library documentation work. The OPAC/Search facility is available to staff, student teachers, Ph.D. scholars and external users to search and access the collection of the library. Also there is one reprographic machine with scanning facility to provide photocopy to learners. There is a collection of educational CD's, movies, CDs of CAI presentations. The student teachers can collect information from online resources with the free Wi-Fi connectivity available in the library.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

14

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the

institution and non-government agencies during the year

14

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	http://hjce.in/igac-2/igac-aqar-documents/
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

50

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies

A. All of the above

with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

38

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of outgoing students progressing to higher education

39

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.:

IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

0

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

08

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The Students Council is active and is formed by way of Democratic Elections every year. A number of activeities are organised throughout the year under the flagship of The Students council. The students are given an exposure and opportunity to learn event management through organising these Activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://hjce.in/publications/newsletter/

5.3.3 - Number of sports and cultural events / competitions organised by the institution

5

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

HJ Alumni Association Activities The active HJ Alumni Association conducted the following activities ? Model demonstration lessons and Content Enrichment Sessions in the pedagogy of different school subjects, for the current batch of student teachers by experienced Alumni at the beginning of the academic year. ? Online Alumni Meet with current batch of student teachers on 12 March 2022. The Alumni shared their achievements, the role played by the college in their professional journey, the demands of the teaching profession, and utilizing every opportunity optimally for self-growth, with the purpose of motivating the student teachers to excel.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://hjce.in/publications/newsletter/

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The institution's stated purpose, vision, mission and values are as follows: Vision Empower to sow the seeds of knowledge Emerge to nurture the innate potentialities Evolve to blossom into an integrated personality Encompass to pledge to the global society Mission Total transformation of student teachers to bring harmony through ? Commitment to cultivate competencies and capacity building, ? Translating inclusion and core values into practice. ? Fostering research attitude.

The mission statements are carried out to achieve the vision of the institution-develop core competencies- ? By providing knowledge base to student teachers, ? Develop practical competencies by creating a learning environment, ? Developing teaching learning strategies and developing resources to support learning, ? Develop reflective competencies to help student teachers to reflect on how language, disability, race, gender, geographical locations and other differences impact on learning and appropriate adaptation of teaching strategies, ? To build up the capacity of student teachers to adjust and respond to the diverse needs of student teachers to create an inclusive classroom environment ? To sensitize the student teachers to social purposiveness reflected by concepts like equality, equity and secularism, ? To align the transaction of the curriculum [theory and practicum] and non-curriculum (various co-curricular activities), in consonance with the core values described by NPE 1986, and Constitution of India, ? To bring a global perspective to the curricular and total student teacher's experience, to endeavor to promote research skills, ? To build up the capacity of student teachers ? To integrate ICT in curriculum transaction, ? To develop responsiveness to community needs.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://hjce.in/galleries/

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The college management adopts atransparentfunctioning. Principal hascomplete autonomy in carrying out the day-to-day functioning. The college management takes keen interest, and is informed on a regular basis about the varied endeavors undertaken by college.The college has a duly constituted College Development Committee(CDC)

headed by President of Parent body; management representatives, Principal, three Faculty representatives and admin representative besides two local members associated with the institution but not a part of the institution. The biannual CDC meetings are conducted to resolve in-house problems, provide final solutions, approve and finalize the budget of the institution. The management has regular and insightful interaction with the Principal, teaching and non-teaching faculty and students of the institution. The management whole heartedly supports by lending the much needed guidance, suggestions and insights in matters of grave concern, matters related to educational transaction, technology and infrastructural facility. The ladies common room has been refurbished. Management involves in dissemination of information. The Infrastructural need and related development needed from time to time has proactively been accomplished with support from the Management.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	View File
Paste link for additional Information	http://hjce.in/wp-content/uploads/2022/12/Newsletter-2021-2022-final.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The Institutional Perspective Plan is made in the beginning of the year with consultation of Principal and the faculty. The same is reviewed by the college Board of Studies, Academic council and Governing Council. It is well integrated within the Academic Calendar every year and executed. These plans are then incorporated in the day-to-day activities. The allotment of duties is communicated orally as well as in the written form via staff meetings and also through the staff circulars before the commencement of the academic session. This is done to provide each team with ample time for creative and constructive planning of the entire year's activities related to the given portfolio. The finance and administrative plan is presented in the Finance and College Development Committees and carried out accordingly. For instance, the Activities taken under RUSA are presented through

the Detailed Project Report (DPR) and organised accordingly.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The college has duly constituted STATUTORY BODIES headed by the President of the Parent body; representatives from the Internal Quality Assurance Cellof GUJARAT RESEARCH SOCIETY'S HANSRAJ JIVANDAS COLLEGE OF EDUCATION, management, the Principal of the institution, members representing the teaching staff and admin staff along with experts from the community.

Statutory Bodies :

1. Governing Body, 2. Finance Committee, 3. Academic Council, 4. Board of Studies,

Non-Statutory Bodies :

1. Planning and Evaluation, 2. Grievance Redressal, 3. Examination, 4. Internal Assessment, 5. Admission Committee, Library Committees, 6. Student Welfare Committee, 7. Sexual Harassment, 8. Extra Curricular, 9. Academic Audit committee, 10. Research Committee, 11. Extension Committee, 12. Community Work Committee, 13. Curriculum Revision Committee, 14. College Publication Committee, 15. Printing and Stationery Committee and 16. Women Development Cell,

File Description	Documents
Paste link to Organogram on the institution webpage	http://hjce.in/about-us/statutory-committees/
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The institution makes an endeavor to ensure the staff well being, satisfaction and motivation in the following manner: Yoga and meditation courses are conducted in the institution from time to time for releasing stress of the staff. Organizations like Bank of Maharashtra quite often invited to college to provide valuable advice to faculty members for savings, investments and insurance. Various schemes of grant either for the benefit of the faculty or administrative staff are shared with them. The faculty and administrative staff are encouraged to attend relevant workshops, seminars which enhance their knowledge and performance and thus help in deriving satisfaction. All the faculty members are judiciously given opportunity to prepare and present papers at these seminars/conferences, they are allowed to make use of the facilities and technology available in the college also adjustments are made in the time table so as to facilitate them to accomplish their desired task. Picnics, educational movies and

excursions are organised for staff and student teachers for relaxation, free Medical Check-ups are organised by college to enable faculty maintain healthy life. Appreciation letters, mementoes are given to the faculty in recognition of their significant contribution to the conduct of National and International Conferences.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

8

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

0

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Regular Internal Audits are conducted by the Registered Auditors appointed by the the parent Body Gujarat Research Society. Audited Statements are submitted for records to the office of the Joint Director, Higher Education, Mumbai Region on or before 31st July of every year as the Salary Grants are received from the Office of the Joint Director, Higher Education Department, State Government of Maharashtra being covered under Grant in aid code to receive 100% Salary Grants. Also College is a recipient of Autonomy Grants and Grants from RUSA (Rashtriya Uchhatar Shiksha Abhiyan, MHRD) the Audited Statements, Certified copies of Audit Reports and Utilization Certificates of these grants are submitted to the respective offices for record.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://hjce.in/about-us/finance/

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The College is covered under the provisions of Grant in aidcode and receives only Salary Grant fromtheState Government.Besides this one time Autonomy Grants were received for theyear 2019 - 2020 and College received grants from RUSA as perthe Detailed Project Report submitted. These grants areutilised for the specific purposes for which they are recievedand the Audited Statements and Utilization Certificatesare submitted to the concernedAuthorities. However, the Management is proactive and providesall necessary facilities and maintenance of the existingInfrastructure as per need of the hour. As per the directives of the State Government, three quotations are compared before any purchases and approved by the Purchase Committee for purchase from the lowest quotation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

To provide contour to this vision, the institution established the 'Center for Innovation'. The 'Center for Innovation' comprises of a research committee headed by the Principal and assisted by few senior faculty members. One of the key objective of the "Center for innovation" is to disseminate innovations, new expertise/ competencies and research related developments in the various areas of Education including ICT. Thus, to achieve this objective, the mechanism of "Knowledge Caravan through Sharing" was devised and put into practice

TECHNO PEDAGOGY

The main objective of the practice is to incorporate Information and Communication Technology to provide enriched learning

experiences to student teachers and to develop techno pedagogical competencies among future teachers. This shift from traditional teaching learning process to modern and innovative strategy helps in bringing in change in the current education system. All the students and even the future generation will be benefitted by this pedagogy as our student teachers are utilizing and will follow using these competencies while dealing with the school curriculum.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://hjce.in/galleries/

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

1. The college follows the maxim "the pedagogy of assessment drives the pedagogy of instruction", meaning that the focus on what is being assessed will often drive what and how we teach; to sustain and design the evaluation processes and reforms. Hence through the prescribed internal assessment components the college focuses on student progressions in learning, and identification of next steps, rather than simply taking a summative view of the exam or assignment at the end of a period of study. Meticulously prepared rating scale and evaluation sheets for every academic and non-academic activity are utilized to provide insight into student performance. Through extensive feedback mechanism, the student is enabled to work out the future goals to be achieved.
1. The has strengthened its Research practices through its 'Center for Innovation' which has created research facilitating environment in the institution as reflected in the increase in number of research projects taken up by the institution. The entire faculty are Ph.D. guides. A forum for intellectual Sharing called as "Knowledge Caravan through Sharing", is setup, wherein the faculty members disseminate the knowledge related to their new research projects and the latest trends in the field of education and educational research.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://hjce.in/galleries/

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	http://hjce.in/igac-2/annual-reports/
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	No File Uploaded
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College believes in empowering its staff and students in a conscious manner with special emphasis on maintain and promoting Gender Equity in all its aspects of functioning. The college has an extremely active Women Development Cell and through this cell conducts numerous activities throughout the year. Details regarding the same are shared via uploaded file, College annual report and College newsletter.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	1) http://hjce.in/igac-2/annual-reports/ 2) http://hjce.in/wp-content/uploads/2022/12/Newsletter-2021-2022-final.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

C. Any 2 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The Institution with full awareness and consciousness ensures appropriate management of degradable and non-degradable waste and the same has been appreciated by Mahatma Gandhi National Council of Rural Education, Department of Higher Education, Ministry of Education, Government of India. The relevant photographs are embedded within the document uploaded.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution

D. Any 1 of the above

system in the campus	
File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1.Restricted entry of automobiles 2.Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping 	B. Any 3 of the above
File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy undertaken by the institution	
7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5.Beyond the campus environmental promotional activities 	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

"Translating inclusion and core values into practice" - is one of the mission statements of the College which the college fulfils through its numerous curricular and cocurricular activities. The same is detailed in the uploaded file. The strong Inclusive Policy followed by the Institution is evident through many of its activities organised throughout the year. The same has also been

recorded through its Annual Report and the Institutional News Letter in a picturesque manner. The Links to the same is shared at answers to various questions as well.

1) <http://hjce.in/iqac-2/annual-reports/>

2) <http://hjce.in/wp-content/uploads/2022/12/Newsletter-2021-2022-final.pdf>

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The college strives to ensure sensitization of all the student teachers towards national obligations and thus organizes the following activities in order to create an overall intellectual, socio-cultural and emotional environment conducive to developing responsible citizens. The college Student Council Cell conducted "Voting as Our Fundamental Right" a One Day National Level Webinar under the Aegis of RUSA on Monday, 24th January, 2022. Besides the Webinar on , the other activities conducted to observe the Voters' Day were the taking of Pledge to vote by Staff and students, displaying a video by the Election Commission of India on Electronic Voter Machine and Voter Verified Paper Audit Trail (EVM-VVPAT) machine besides the Essay writing, Elocution, slogan and poster making and rangoli making competitions for the student teachers organised by the Student Council.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this

A. All of the above

regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college emphasizes on the celebration of days of national importance and festivals of all religious groups. Members of student council organise the celebration of festivals of all religions with the purpose of Student Teachers getting to know the importance of every festival which in turn develops a secular attitude among the student teachers.

The college prayer sung by all Student Teachers and staff emphasises the singularity of all the religions and cultures.

The college has 'Sarva Dharm Prarthana' as one of the unique and special features of the assembly conducted at the beginning of the day.

The other prayers sung on different days of the Assembly focus on human values and oneness and stress on following the righteous path and enhancing the strength of the mind.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

The Best Practices practiced by the Institution have been appreciated by the previous NAAC Peer Team. They are uploaded on the Website of the Institution and the link to the same is provided here under

File Description	Documents
Best practices in the Institutional website	http://hjce.in/wp-content/uploads/2022/12/Best-Practices.pdf
Any other relevant information	http://hjce.in/wp-content/uploads/2022/12/Newsletter-2021-2022-final.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The institution is fully alive to this responsibility to all its stakeholders and aligns its curriculum transaction with the core values specified by NAAC.

The institution contributes to National Development by empowering the student teachers through quality teacher education programmes leading to qualified expert human resource.

In order to foster global competencies among student teachers the institution gives thrust on ICT enabled teaching learning strategies as well as development of soft skills among the student teachers.

The institution inculcates a value system with thrust on culture, heritage, national integrity, patriotism, communal harmony, religious tolerance, universal brotherhood, environmental protection, dignity of labour, community participation, human rights, scientific temper

A culture of techno pedagogy culture pervades the institution. All the classrooms are digital classrooms catering to the stakeholders in a blended mose.

The institution is deeply committed to develop itself as an institution of excellence for which RUSA has provided a grant of Rs 5 crore.

The institution has a symbiotic relation with the schools, community and other stakeholders. The institution has made a deep impact on teacher education in Mumbai and Maharashtra and the same has been recognized by UGC by awarding Autonomous status to the college.

File Description	Documents
Appropriate link in the institutional website	https://hjce.in/about-us/rusa/
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Curricular Aspects

- Start new value-added certificate & diploma courses under the aegis of RUSA
- Equip students with digital skills along with the academic skills to bridge the industry-academia gap

Teaching, Learning and Evaluation

- Incorporate advances in ICT in curriculum transaction as well as evaluation and assessment.
- Equip students for curriculum transaction to meet the challenges of inclusion and global competencies

Research, Consultancy and Extension

- Develop and strengthen collaboration with institutions at national and international level for collaborative research

- Encourage students to conduct researches and publish through different forums

Infrastructure and Learning Resources

- Up gradation of e content development facilities
- Development of e content and OER repositories

Student Support and Progression

- Strengthen sensitization of the students to humanity in general and commitment to SDG
- Strengthen Placement Cell by placing more than 80% students in premier educational institutes across the state, country and globe.

Governance, Leadership and Management

- Total digitization of the overall administration of the institution including setting up Management Information Systems
- Maintain the institutional ethos and professional climate to sustain cordial relationships amongst members

Institutional Values and Best Practices

- Ensure environmental sustainability in all aspects of institutional functioning

Conduct of energy and green audit in the campus on regular basis